

Board of Warden and Burgesses
Minutes of Regular Monthly Meeting ~ August 19, 2013

CALL TO ORDER:

- A. The regular Monthly Meeting of the Borough of Stonington Warden and Burgesses was called to order in Borough Hall at 7:31 PM by Warden Jeffrey Callahan. Present were Burgesses Michael Adair, Michael Blair, Sibby Lynch, Amy Nicholas, Howard Park, Robert Scala, and Clerk-Treasurer Brian Krafjack.

APPROVAL OF MINUTES:

- A. On a motion by Burgess Scala, seconded by Burgess Park, acceptance of the minutes from the Board Meeting held on July 15, 2013 was unanimously approved.

ADMINISTRATIVE ASSISTANT'S REPORT (PERRY):

- A. Received tax collections for May: \$620,087.
- B. Received Town of Stonington FY 13-14 disbursement: \$221,747.
- C. Received Connecticut Interlocal Risk Management Agency (CIRMA) member equity disbursement: \$1,470
- D. Received payment from Stonington Fire District: \$59,878
- E. Sent invoices to 3 Fire Districts for FY 13-14.
- F. Field work audit is scheduled for the week of August 26th.
- G. Administrative Assistant Perry will be away from August 16th to August 23rd.

CLERK-TREASURER'S REPORT (KRAFJACK):

- A. No activity to report.

REVIEW OF BILLS:

- A. The 7/15/2013 through 8/15/2013 report was reviewed and is on file in the Borough Office.
 - 1. Bills for the period totaled \$62,000.

REVIEW OF PROFIT/LOSS STATEMENT:

- A. The July 2012 through August 2013 Profit and Loss Budget vs. Actual Report was reviewed and is on file in the Borough Office.
 - 1. Net income as of 8/16/2013 is \$478,480.

CORRESPONDENCE:

- A. Informational:
 - 1. Velvet Mill Equities: Notice of Planning and Zoning (P&Z) hearing on 8/13/2013.
 - 2. Farmer's Market Committee: Letter accompanying Velvet Mill Equities P&Z application regarding their request to hold the winter Farmer's Market inside the Velvet Mill.
- B. Requests:
 - 1. Sheuli Akter: Request to vend food in The Point parking lot.

- a. Discussion recorded under New Business in these Minutes.

C. Invitations/ Meetings:

1. None.

PUBLIC COMMENT:

A. Stop Signs at Stonington Commons:

1. Borough Resident Chris Errichetti, representing Stonington Commons, requested a stop sign be added, either for the southbound or northbound lane on Water Street, at the intersection of the drive to Stonington Commons.
 - a. Mr. Errichetti reported that it is very difficult to see oncoming traffic on Water Street making it dangerous to exit the drive, noting that sometimes people only look left for oncoming traffic forgetting there is two-way traffic at this location.
 - b. Burgess Park said that he understood the concern, but added that just about every intersection in the Borough has a similar condition, and that it would be impractical to put stop signs at every intersection.
 - i. Burgess Park said he would look at the condition and report back to Mr. Errichetti.
 - c. Burgess Adair said that the problem is that cars park too close to the corner of the intersection.
 - i. Burgess Park said that state regulations restrict cars from parking closer than 25 feet to a corner intersection.
 - ii. Burgess Blair noted that enforcement of that regulation would severely restrict parking capacity in the Borough.
 - d. Warden Callahan suggested adding a sign at the Commons driveway alerting motorists to look both left and right when exiting; putting the burden of safety on motorists exiting the drive.
 - i. Burgess Park said that he felt adding another sign, to a location where there are already a number of different signs, would not improve the condition.
 - e. Burgess Nicholas said that she feels this is symptomatic of larger traffic issues in the Borough, noting that she believes a traffic engineer should be hired to perform a traffic study.

WARDEN'S REPORT:

A. Open Burning Training:

1. Warden Callahan attended a Connecticut Department of Energy and Environmental Protection (CTDEEP) open burning training session in July.
 - a. CTDEEP encourages all communities to adopt an open burning ordinance.

B. Blessing of the Fleet:

1. Warden Callahan marched in the parade on Sunday July 28th.

C. Community Rating System (CRS) Audit:

1. On October 1st, the Borough and the Town will undergo an audit of the flood plain management programs as part of the Federal Emergency Management Agency's (FEMA) CRS compliance program.
 - a. These audits are done every five years, and they can have an impact on federal flood insurance rates within the community.
 - b. Warden Callahan, working with Zoning Enforcement Officer Dave Atkinson and the Town of Stonington, is in the process of assembling documents required for the audit.

SANITATION, UTILITIES, AND STREET LIGHTS (WARDEN CALLAHAN):

- A. Ash Street Seaweed:
 - 1. A permit was approved by Army Corp of Engineers on August 10th, but Warden Callahan is still waiting for the CTDEEP Certificate of Permission before seaweed can be removed.
 - a. Warden Callahan has received a quote from Hastedt Brothers, who will remove the seaweed from the Ash Street Beach and truck it away for \$5,000.
 - b. On August 3rd, Chief Hoadley took measurements of hydrogen sulfide levels at numerous points on the Ash Street Beach; no detectable levels were recorded anywhere.
 - c. Warden Callahan plans to ask Chief Hoadley to take additional measurements before making a decision on whether to have the seaweed removed.

- B. Wadawanuck Square Light:
 - 1. Repairs were postponed due to rain on July 23rd.
 - a. Repairs will be rescheduled for some time in September.

- C. Viaduct Lights:
 - 1. Malfunctioning lights have been repaired.

- D. Borough Clock:
 - 1. Warden Callahan reset the clock after a recent power outage and is working on getting the bell synchronized with the time.

- E. Filming in the Borough:
 - 1. Shed Media out of Los Angeles, CA contacted Warden Callahan with a request for permission to shot film in the Borough on Wednesday 8/21/2013.
 - a. Warden Callahan informed Shed Media that a certificate of Insurance would be required.

STREETS (BURGESS PARK):

- A. Streets and Roads:
 - 1. Highway Crew Activity:
 - a. Brought asphalt in to patch various places throughout the Borough.
 - b. Weeded and cut lawns.
 - c. A limb was knocked down on Water Street by a tractor trailer. The crew removed it from atop a car, cut it up, and disposed of it.
 - d. Graded the Library driveway before the Village Fair.
 - e. Removed temporary stop sign at Omega Street.
 - f. Installed permanent stop signs on the corner of Pearl and Gold Streets.
 - g. Will replace the missing “Two Hour Parking” sign on Water Street.
 - h. Kyle Mola’s work period ended August 8th; he is a hard worker and did a great job.
 - i. The newer truck had its annual overhaul and is in need of new front tires costing \$240 each.
 - i. Burgess Park feels this is excessive wear for 18000 miles, but the weight of the plow, sand, and the sand spreader might be contributing to the wear.
 - ii. Burgess Park asked the service station to check the toe-in as the wear is on the outside of the tire, notably the right front.

2. Street Repair:
 - a. Burgess Park met with Joey Hastedt several times; Warden Callahan attended the last meeting.
 - b. Mr. Hastedt presented the following estimates for repairs:

i. Water Street- excavation, new gravel base, and paving	\$31,500
ii. Temple Street- pulverizing and paving	\$27,170
iii. Cliff Street- excavate top section	\$7,735
iv. Broad Street- pulverize	\$28,866
 - c. Burgess Park said that the repairs are listed in order of importance.
 - i. Warden Callahan said that he would prefer that Temple Street work begin first, before the Wall Street work.
 - d. Burgess Park said there will be added costs for gravel on Wall Street, and that there may be other costs associated with curbing and the short sidewalk bordering the Mitchell's property, noting that Mr. Hastedt did figure these continuances in when developing his estimates.
 - e. Burgess Park received an email about paving Lees Court, which has always been an unimproved road and will remain so until we have a better handle on the other roads in the Borough.
 - f. Burgess Park said his long range plan is to maintain the roads which are serviceable and repair those which are in such disrepair that it is a waste of money to continue patching them.
3. Hastedt Brothers Proposal for Street Repairs:
 - a. Burgess Park, noting that Hastedt Brothers has held prices (listed under paragraph 2.b. above) to the levels of 2012 estimates for Borough Work, requested the Board waive the bid process.
 - b. On a motion by Burgess Park, seconded by Burgess Scala, in accordance with Paragraph 2 of Borough Ordinance SBO-11, waiving the requirement for competitive bids and accepting Hastedt Brothers 8/19/13 proposal for repairs to Wall Street, Temple Street, Cliff Street, and Broad Street was unanimously approved.
4. Omega Street Stop Sign:
 - a. Burgess Park received email from Mrs. Trombert, a Hancox Street resident, in favor of placing a stop sign at the bottom of Omega Street in an attempt to slow traffic because of children playing in the street.
 - b. Burgess Park replied that traffic engineering standards do not support the use of stop signs as a solution for speed control.
 - c. Burgess Park suggested that residents should not send emails to him on this subject, but rather should attend the Board meetings to present their case to the full Board.

FIRE AND EMERGENCY MANAGEMENT (BURGESS BLAIR):

- A. Emergency Management Meeting:
 1. Burgess Blair reported that the meeting was very productive, and made note of the following items discussed at the meeting.
 - a. The Fire Department has been used as a de facto shelter in the past, and this has worked out well for cell phone charging.
 - b. The Fire Department would like to continue to provide this service.
 - c. The Fire Department could keep a supply of oxygen for those residents who rely on personal oxygen tanks.
 - d. The Fire Department would like to create a way to audit who is at the Fire House in emergency events and share this information with the Town of Stonington Emergency Management personnel so that they know that residents are safe, rather than have to look for them in areas that may be impassable.
 - e. Burgess Blair pointed out that the official emergency shelter is still the High School.

- f. A notice board could be created at the Fire House so that residents can be informed by the Town's emergency command center.
 - g. When trees fall on power lines, two crews are sent in to restore power; the first crew's job is to clear a path through the debris so that a second crew can come in and restore the power.
 - h. Mandatory evacuation orders mean that if a resident chooses to ignore the order, they do so at their own peril.
 - i. Federal, state, and local authorities put a great deal of importance on self-reliance and self-preparedness of citizens.
 - j. Residents are responsible for contacting their propane supplier to make sure their propane tanks are properly anchored.
 - k. Residents whose basements flood on a regular basis may consider getting their own pumps so that the Fire Department could focus on issues involving public safety.
2. Burgess Blair suggested that a direct mailing be sent to all residents of the Borough as a way to spread the word about procedures during emergencies, noting that the cost of such a mailing might be \$500.
 - a. Warden Callahan said a one-page mailing is a good idea.
 3. Burgess Adair said that he recently had a false fire alarm at his residence while he and his family were away, and thankfully the firemen did not have to break down his door.
 - a. The Fire Department informed Burgess Adair that he could install a residential Knox-Box[®], which is a high security small key safe designed for single family homes that only local emergency responders can access, providing non-forcible entry.
 - b. Burgess Adair suggested information on the Knox-Box[®] could be added to the mailer so that more residents are aware of this.
 4. Burgess Blair said that during storms there is a need for more sand bags than the Fire Department can provide.
 - a. Burgess Blair suggested a sand-bag-filling party could be organized where residents can fill sand bags from the beach at The Point. When the storm waters subside, residents would be required to deposit the sand back on the beach.
- B. Donations to Fire Department:
1. Burgess Park said that he has an acquaintance outside of the Borough who would like to thank the Fire Department with a donation for time spent helping with an issue at the acquaintance's property.
 - a. Burgess Blair said that checks can be sent to the Borough Office, payable to the Borough of Stonington, with a memo indicating the check is a donation to the Fire Department.
- C. Fire Department Annual Lobster Dinner:
1. The Annual Lobster Dinner was held on 8/3/2013, the same night as the Village Fair.
 - a. Unfortunately, due to an issue with the Chowder, fundraising was not as successful as it might have been.
- D. Fire House Flower Beds:
1. Burgess Blair said that the Fire Department could use help maintaining the flower beds, asking if the Borough could lend some assistance.
 - a. Burgess Nicholas suggested that the Fire Department speak to the Garden Club about a grant.

- b. Burgess Blair said that it would be appropriate for the Borough to speak to the Garden Club on behalf of the Fire Department.
 - c. Burgesses Blair and Lynch will follow-up.
- E. Fire Department Reorganization:
- 1. Burgess Blair and Warden Callahan have met with Chief Hoadley and reported that new By-laws should be ready for review in September.
- F. Fire Marshal's Report:
- 1. There were 8 alarms in the month of June (report was not available for June Minutes):
 - a. 6/01/2013- fire alarm activation at 98 Water Street.
 - b. 6/10/2013- wire down at 13 School Street.
 - c. 6/11/2013- transformer fire at 17 Flanders Road.
 - d. 6/16/2013- notice of structure fire on Water Street; nothing discovered.
 - e. 6/28/2013- elevator alarm at 103 Main Street.
 - f. 6/29/2013- fire alarm activation at Skipper's Dock Restaurant.
 - g. 6/30/2013- fire alarm activation at 229 North Main Street.
 - 2. There were 6 alarms in the month of July:
 - a. 7/04/2013- lift assist for injured swimmer.
 - b. 7/06/2013- wires arcing at 26 Northwest Street.
 - c. 7/14/2013- fire alarm activation at 13 Bayview Avenue.
 - d. 7/15/2013- fire alarm activation at 11 East Grand Street.
 - e. 7/19/2013- low hanging wire at 143 Water Street
 - f. 7/24/2013- fire Alarm activation at 18 Quarry Path Road, Lords Point.

PARKS, TREES, AND RIGHTS OF WAY (BURGESS LYNCH):

- A. Parks:
- 1. Tree Pruning in Wadawanuck Square:
 - a. Larlham Landscape Construction Company pruned the tall trees in the Square.
 - b. The expense was \$1,000, generously covered by the Garden Club.
- B. Trees:
- 1. Removal of Pine at Gold Street:
 - a. On a motion by Burgess Lynch, seconded by Burgess Nicholas, removal of the pine tree on Gold Street between High Street and Broad Street (Borough Tree #71), at the request of neighboring residents, with removal paid for by the neighboring residents, was unanimously approved.
 - 2. Low-hanging limbs:
 - a. Nick Reardon removed the following low-hanging limbs for the cost of \$500:
 - i. Limbs blocking the view of the stop sign on Northwest and Broad Streets.
 - ii. Limbs hitting trucks on Water and Wall Streets.
 - iii. Limbs hitting trucks on Main and Union Streets.
 - iv. Limbs hitting trucks on Main and Harmony Streets.
 - b. Several calls came in about a low-hanging limb blocking the sidewalk and the firebox access at Elm and Summit Streets.
 - i. The tree was removed by the owner at his expense.
 - c. Burgess Nicholas said that the stop sign at Temple Street and Cliff Street is covered by branches and foliage.

- i. Warden Callahan suggested the Highway Department could remove these as they are small branches.
 - d. Burgess Blair said the branches over the driveway to the Fire Department need to be trimmed; they are hitting the top of the fire trucks.
 - i. Burgess Lynch will talk to the Fire Department to see which branches require trimming.
 - 3. The bush at Wall Street that had been blocking the view to the intersection of Water Street has been removed.
- C. Tree Warden Association of Connecticut:
- 1. Burgess Lynch is applying to become a member of The Tree Wardens' Association of Connecticut.
 - a. The cost of \$50 for the "Active Tree Warden" category.
 - 2. Burgess Lynch is applying to take a class for the Tree Warden School and Certification program.
 - a. The cost of \$200 for members of the Association.
 - 3. Warden Callahan noted that membership costs and the cost of taking the class will come out of the Parks, Trees, and Rights of Ways budget.
- D. Rights of Way:
- 1. No activity to report.

PUBLIC BUILDINGS (BURGESS ADAIR):

- A. Borough Hall:
 - 1. Burgess Adair reported that he has not yet solicited estimates for painting the white fascia at the roof of Borough Hall.
 - a. Warden Callahan said that painting of the fascia does not require Board approval, noting that Burgess Adair can proceed as he feels appropriate.
 - 2. Sewer and Water Use Bill:
 - a. Burgess Adair said that the Borough has received a Sewer and Water use bill for the Fire Department, for a 6 month period, for approximately \$8,000 noting that the annual budget, which has never been exceeded, is only \$2,000.
 - b. Burgess Blair and Adair will investigate the reason for this bill being so high. *(Subsequent to the meeting, Burgess Adair reported that the utility company installed a used replacement meter with a reading "left over" from the meter's previous location. The bill will be corrected by the utility to \$85.88)*
 - c. Burgess Blair suggested that a second meter could be installed to track the water used by the Fire Department that is not going into the sewer system.

SIDEWALKS (BURGESS SCALA):

- A. Burgess Scala met with Mr. Harrison (mason) and Mr. Reardon (arborist) about the sidewalks and tree roots at 23 Elm Street and 176 Water Street.
- B. Work on curbing at 170 Water Street to begin in October.

C. Sidewalk at Elm Street:

1. Burgess Park asked Burgess Scala if he has heard anything from CL&P about the utility pole/sidewalk condition on Elm Street at the Velvet Mill as a result of last year's Hurricane Sandy.
 - a. Burgess Scala said that he has repeatedly called CL&P with no results.
 - b. Warden Callahan suggested Burgess Scala write a letter to CL&P.
 - c. Burgess Scala added that perhaps he could get a letter from the Police Department indicating the condition represents a hazard.
 - d. Burgess Blair said that the Police Department has a special telephone number for CL&P that they can call in emergencies.
 - e. Burgess Blair suggested that perhaps Warden Nicholas could speak with the Police Department to see if it would be appropriate to try that line of communication.

POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):

A. Police Incident Report:

1. During the month July 2013 there were 60 incidents in the police report for the Borough including:
 - a. Suspicious activity: 7
 - b. Motor vehicle accident/ auto and parking complaints: 13
 - c. Larceny: 1
 - d. Civil complaint: 1
 - e. Nuisance complaints: 5
 - f. Harassment: 1
 - g. There were several calls related to special events held in the Borough.

B. Additional Police Officer Patrol:

1. After several discussions with the Police Department, patrols have increased with an emphasis on the School Street and Omega Street areas.
 - a. The Police Department recommended that the Borough purchase a radar sign for its exclusive use rather than pay for additional patrols.
 - b. Burgess Nicholas said the cost would be approximately \$3,100.
 - c. Warden Callahan suggested we consider this again in next year's budget.
 - d. Burgess Blair asked if it was possible to get a moveable sign with LED writing that could be programmed with text reminding motorists to obey posted speed limits and other traffic regulations.
2. Burgess Lynch said she was concerned with excessive noise levels coming from motorcycles.
 - a. Burgess Nicholas said that the police enforce noise levels and should be called immediately to investigate potential violations.

B. Website/ Communications:

1. Warden Callahan asked that Burgess Nicholas post on the website instructions for residents to use paper bags rather than plastic bags to collect lawn and garden debris (see previous discussion under Parks, Trees, and Rights of Ways report in 5/20/2013 Board Meeting minutes).

C. Events:

1. No activity to report.

OLD BUSINESS:

- A. Revisions to Harbor Management Ordinance (SBO-21):
 - 1. Warden Callahan reported that the Borough attorney said that the procedure the Board followed during the July Board Meeting, with respect to modification of SBO-21, was appropriate.
 - a. Burgess Blair expressed his concern that the Borough ordinance is inconsistent with the Town ordinance.
 - b. Warden Callahan said that the two ordinances are not intended to mirror each other, noting that the purpose of the Borough ordinance was to establish the make-up of the commission; an equal split between Borough and Town representation.
 - c. Warden Callahan pointed out that any modification of the Town ordinance also requires approval by the Borough.
 - d. Burgess Blair said his concern is that there is equal “ownership” of the ordinance; half the harbor is in the Borough, and the Borough should therefore have equal representation when plans for the harbor are discussed.
 - e. Warden Callahan suggested that the Borough ordinance could be modified to cross-reference the Town ordinance for procedures regarding approval of modifications to the Harbor Management Plan or to the Town ordinance itself.

NEW BUSINESS:

- A. Consider food vending request of The Point:
 - 1. Stonington resident Sheuli Akter requested permission to vend food at The Point.
 - a. Operations would be from April to October, from 10 AM to 5 PM.
 - b. Food would be a variety of ethnic dishes including rice and chicken prepared with spices.
 - c. Ms. Akter has received a Sales and Use Tax Permit from the State and has purchased product liability insurance.
 - d. Ms. Akter has also spoken with the Health Department and the Police Department.
 - 2. Stonington resident David Bareford spoke in support of Ms. Akter’s proposal noting that she has worked very hard to comply with the various regulatory requirements.
 - a. Burgess Blair explained that if approved, the operation would require re-approval on a yearly basis.
 - 3. Warden Callahan said that the Certificate of Insurance submitted by Ms. Akter named the Town of Stonington as additionally insured, noting that this would have to be changed to name the Borough of Stonington.
 - 4. General Discussion:
 - a. Warden Callahan said that there is already one vender at The Point and does not think the point should become a food court, adding that since Ms. Akter’s operations would end in October, and since the various approvals required to begin operations likely wouldn’t be granted until September, he would like to take the winter months to consider this request.
 - i. Burgess Blair said he did not think it would be fair to Ms. Akter if the Board were to put off the decision until next spring.
 - b. Burgess Blair noted that right now the sole vendor at The Point has a monopoly, and it would be reasonable and fair to introduce competition and choice.
 - c. Burgess Blair voiced a concern about opening The Point up to too many vendors.
 - i. Burgess Blair said that the Board can make a decision about how many vendors constitute too many vendors, noting that he does not feel the limit should be one.

- d. Burgess Adair asked how trash removal would be handled.
 - i. Burgess Park noted that the hot dog vendor removes trash generated by their business every night.
 - ii. Burgess Blair said that the Stonington Village Improvement Association (SVIA) has a “carry-in carry-out” rule for trash at The Point, and that any trash generated by the operation would have to be removed on a daily basis.
- e. Warden Callahan asked Ms. Akter if she has considered locations other than The Point.
 - i. Ms. Akter said that she feels The Point is the best location in the Borough for her operation, noting that she has discussed with the Police Department the possibility of vending at Stonington High School during the winter months.
- f. Warden Callahan asked Ms. Akter if she has considered a specific location within The Point parking lot.
 - i. Ms. Akter said she would like to set up by the picnic tables.
- g. Burgess Lynch voiced concern that this operation might increase traffic.
- h. Burgess Scala asked Ms. Akter if the food preparation and vending would take place in a truck or in a trailer.
 - i. Ms. Akter said a trailer would be used, noting that the trailer would be about the size of a parking space and would be left in the parking lot overnight.
 - ii. Burgess Park said that parking regulations at The Point would not allow the trailer to be left overnight, adding that the trailer might be susceptible to vandalism if left overnight.
 - iii. Ms. Akter said that the trailer could be removed every night.
- i. Burgess Scala asked to see a picture of the trailer.
 - i. Burgess Blair agreed that the Board should see a picture of the trailer, and learn more about whether there would be noise associated with a generator or compressor required for operations.
- j. Burgess Blair suggested that the Board hold a Special Meeting to review additional information prior to making a decision.
 - i. Warden Callahan suggested that Ms. Akter submit photographs of the trailer along with any other supporting information necessary for the Board to make a decision.
- k. Warden Callahan requested of Ms. Akter that supporting information, including a revised Certificate of Insurance, be submitted to the Borough Office on Wednesday 8/21/2013 so that Administrative Assistant Perry can circulate to the Board members for review prior to scheduling a Special Meeting.

B. Discuss joining Southeast Area Transit District (SEAT) Board:

- 1. Warden Callahan said that the Southeastern Connecticut Council of Governments (SCCOG) voted to invite towns served by the SEAT bus to serve on an advisory board for the region’s bus service.
 - a. Warden Callahan explained that the Department of Transportation (DOT) took over SEAT’s operations in March of 2013.
 - b. Warden Callahan said that the Town of Stonington is already on the board and does not believe it is necessary for the Borough to also be on the board, adding that board members are expected to make contributions to SEAT.
 - i. Burgess Park agreed that the Borough should not get involved.
 - ii. Burgess Blair concurred with Burgess Park, noting that SEAT runs a schedule that makes it difficult for many residents to use the service, resulting in empty or nearly empty buses.
 - iii. Burgess Nicholas said that SEAT provides a valuable service to Borough residents, adding that the Borough should get involved and support SEAT.

- iv. Burgess Blair said that by virtue of the Town being on the board, the Borough does support SEAT.
- c. Burgess Adair said that it was his understanding that SEAT started as an experiment, noting that he couldn't possibly vote for or against Borough participation without knowing if the experiment has been successful.
- d. Warden Callahan said he would get more information and report back to the Board after the next SCCOG meeting.

OTHER BUSINESS:

A. Cannons in Cannon Square:

- 1. Burgess Scala said that the Cannons require maintenance and presented a proposal for repairs prepared by Deschenes & Cooper Architectural Millwork.
 - a. Burgess Adair said, humbly as an outsider, that he though the proposal was ridiculously high.
 - b. Burgess Park concurred with Burgess Adair's assessment.
 - c. Warden Callahan suggested that other bids be solicited and the topic be added to next month's agenda.

B. Breakwater Update:

- 1. Burgess Blair said that he and Burgess Park have formed an ad hoc committee to investigate ownership of the breakwater adjacent to Stonington Commons.
 - a. Administrative Assistant Perry will look for papers on file from 20-25 years ago regarding the breakwater.
 - b. Burgess Blair asked Attorney Steven Spellman, who served as the Borough Attorney 20 years ago, to check his files for correspondence that might clarify ownership of the breakwater.
- 2. Burgess Blair, with help from Senator Maynard, was able to meet with representatives from CTDEEP at the breakwater.
 - a. CTDEEP was interested in potential plans for improvements to the breakwater and talked about possible extension of the Right of Way.
- 3. Burgess Blair met with Chris Errichetti, representing Stonington Commons, who expressed his concern over the rapid deterioration of the breakwater from the effects of recent storms.
 - a. Burgess Blair said that Mr. Errichetti indicated that engineer Don Aubrey has spoken with CTDEEP about the current condition of the breakwater, and that CTDEEP concurs with Mr. Aubry's assessment that if the first couple of hundred feet of the breakwater blocks are not grouted together, within 3 years the sea may completely breach the breakwater.
 - i. Burgess Park said the blocks are all there; they have just been push to the north in storms and are resting on the bottom of the harbor.
 - b. Burgess Blair said that he had explained to Mr. Errichetti that the Borough is in the process of first trying to establish ownership of the breakwater, will then look at costs for repairs, and finally investigate possible long-term restoration of the breakwater and see if there are federal funds available for restoration.
- 4. Burgess Blair suggested that Mr. Aubry be brought in to speak to the Board about the condition of the breakwater.
 - a. Warden Callahan said that first the ad hoc committee should determine if the Borough owns the breakwater.

- b. Warden Callahan noted that the Board should understand that if the Borough owns the breakwater, and opens it up for public use, the Borough becomes liable for people who may slip and fall.
5. Burgess Blair said the committee will report progress to the Board next month, noting that the breakwater is an important part of Borough history.

ADJOURNMENT:

- A. On a motion by Burgess Scala, seconded by Burgess Park, adjournment of the meeting at 9:26 PM was unanimously approved.

Respectfully submitted,
Brian Krafjack

Clerk- Treasurer