

**Board of Warden and Burgesses
Minutes of Board Meeting ~ July 21, 2014**

CALL TO ORDER

- The Board Meeting of the Borough of Stonington Warden and Burgesses was called to order in the Borough Hall at 7:30 PM by Warden Jeffrey Callahan. Present were Burgesses Michael Adair, Michael Blair, Sibby Lynch, Amy Nicholas, Howard Park, Robert Scala, and Clerk-Treasurer Lisa Coleman.

APPROVAL OF MINUTES

- On a motion by Burgess Scala, seconded by Burgess Park, acceptance of the minutes from the Board Meeting held on June 16, 2014 was unanimously approved.
- On a motion by Burgess Scala, seconded by Warden Callahan, acceptance of the minutes from the Special Board Meeting held on July 9, 2014 was unanimously approved.

ADMINISTRATIVE ASSISTANT'S REPORT (PERRY):

- Received June tax collections: \$74.01
- Received first batch of July tax collections: \$100,000.00
- Received additional VFIS insurance claim: \$5,250.00
- Processed quarterly reports
- Sent request to Town for FY 14/15 disbursement
- Auditors will return in the September to complete the audit.

CLERK-TREASURER'S REPORT (COLEMAN):

- None

REVIEW OF BILLS:

- The 6/16/2014 through 7/18/2014 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$107,534.29.

REVIEW OF PROFIT/LOSS STATEMENT:

- The July 2013 through June 2014 Profit and Loss Budget vs. Actual Report was reviewed and is on file in the Borough Office. Net income as of July 18, 2014 is \$70,843.23.
- The July 2014 through July 18, 2014 Profit and Loss Budget vs. Actual Report was reviewed and is on file in the Borough Office. Net income as of July 18, 2014 is \$8,843.35.

CORRESPONDENCE

Requests

- Arie Pivko: request from Velvet Mill for directional signs to promote increased traffic
- Eric (Arie) Pivko: additional info regarding Velvet Mill sign requests
- Stonington Borough Merchants Association: request to use Wad Sq. for 8/9 band concert
- St. Mary Church: request for Blessing of Fleet (acted upon at Special meeting)
- Salt Marsh Opera: request for Music at Lighthouse Concert on 7/27
- United Church: request to post sign for 7/7 event (given to Burgess Lynch)

- Stonington Players: request to use Wadawanuck Sq. for theater in park on 8/12-8/14 (no application)
- Portuguese Holy Ghost Society: application for use of streets for 8/30-8/31 processions.

Other

- SVIA: email regarding possible projects at Wayland's Wharf
- Peyton Horne: letter regarding consideration for stop sign at corner of High and Main
- O'Connor Davies: audit engagement letter (acted upon at special meeting)
- Stonington Garden Club: letter of thanks for use of Wadawanuck Sq. & offer to pay for lawn remediation
- Virginia Perrotti: letter regarding food truck at Point

Invitations/Meetings

- SCWA: notice of 7/17 meeting

PUBLIC COMMENT:

- None

WARDEN'S REPORT:

- Worked with Battle Bicentennial Committee for August commemoration. Met with Navy officials regarding ceremony for British Midshipman buried in Stonington Cemetery.
- Responded to residents who expressed concern about the food truck at the Point.
- Requested firm quote from EMCOR to replace steam boiler in Borough Hall; scheduled asbestos testing in boiler room by Mystic Air Quality on 23 July.
- Continued working with Borough Attorney on agreement between fire company and Borough.

SANITATION/UTILITIES REPORT

- Water main replacement projects: Wall Street project completed on 26 June; RH White applying calcium chloride to suppress dust from unpaved sections of Broad and Wall.
- Arranged for Ash Street seaweed to be removed by Hastedt Bros. on 22/23 July and taken to Coogan Farm.

BOROUGH CLOCK

- No activity

STREETS (BURGESS PARK):

- Sweeping Bayview and side streets: and, south of the cannons. More to do
- Potholes
- Cutting lawns
- Generator moved out, painting that area, reorganizing garage
- Cut back brush around Chesebor Cemetery
- Painted "15 minute" parking places
- Painted sign pole in Wadawanuck Sq.
- Reinstall handicap parking place on Hancock St.
- Re-painted handicap parking places around the Borough
- Brush pickup 6 loads

- Flags on 4th of July
- Garbage pick-up done on the 4th of July and done more frequently throughout the Borough
- Started painting crosswalks
- Kyle spraying weeds, painting yellow curbing, helping to paint interior of garage in inclement weather
- Roger put new belt on club cadet
- One mower has broken down and is being repaired at RI Harvesting. Waiting for an estimate of repair and if it approaches the cost of replacing with new we will probably buy new one. Update: \$500 to repair. \$500-\$700 to replace.
- Five permits have been given out for dumpsters around the Borough.
- Various complaints about parking, food carts on the point, and signage.
- Signs for the height of the viaduct are being finished and will be installed by the State of Connecticut/Town of Stonington.

FIRE AND EMERGENCY MANAGEMENT (BURGESS BLAIR):

There were 5 alarms in June 2014. They were as follows:

6/2/14 10:40 a.m.	Fire Alarm Activation 112 Wamphassuc Point Road
6/4/14 6:44 p.m.	Fire Alarm Activation 30 Quarry Path Lord's Point
6/11/14 5:43 p.m.	Person locked out of house 49 Lindberg Road Lord's Point
6/23/14 12:06 a.m.	Mutual Aid to Westerly Fire Dept Structure Fire High Street
6/25/14 11:18 a.m.	CO Activation 7 Main Street

- A motion by Burgess Blair, seconded by Burgess Park, to approve the proposed Borough Fire Department Pay-per-Call procedure, was unanimously approved.
- The fire department has decided not to move any walls in advance of the exercise equipment being installed.
- Burgess Blair said that a bid package pertaining to the repairs to the fire station is being finalized. It will go out to bid shortly, and then the repairs will be expedited.

PARKS, TREES, AND RIGHTS OF WAY (BURGESS LYNCH)

- The 4 lampposts in Wadawanuck Square received what should be an annual cleaning, application of rust treatment, and paint touch up. The O'Brien Company, who had completely refurbished them a few years ago, cleaned and treated for rust and touched up the paint, at the end of June, for \$1,430. I was told that dogs do more damage than weed whackers.
- Low branches in Wadawanuck Square are being cut back.
- The Stonington Players have been given permission to use Wadawanuck Square for their fifth year of free theater in the park, on August 12, 13, and 14. If the weather is bad, the play will be performed in the COMO. Regan Morse is the contact person.

Permission to Post signs in Wadawanuck Square:

- The United Church received permission for the July 13 Yard Sale.
- Calvary Church received permission to display a sign for the Sept. 1 Fishbake.
- Two unsanctioned signs were put up and removed by this Burgess.
- Pending:
- The United Church Craft Show on Oct. 26

- The Stonington Players, for the Aug. 13, 14, 15 production of “Blue Yonder”

Use of Wadawanuck Square:

- The Stonington Players has asked for the use of the Square for the performance.

PUBLIC BUILDINGS (BURGESS ADAIR):

- New Furnace, Borough Hall: A new estimate and timetable have been requested by Jeff Callahan for the replacement of our worn out, cracked and leaking old boiler. We need to take remedial action before the cold weather sets back in.
- Firehouse: Work is proceeding on developing drawings, timing and costs of the internal structural changes of the second floor of the firehouse. Because of my on-again off-again presence in the last few weeks, I have not followed up on this as much as I should have. We can discuss the status in our meeting tonight.
- The issue of the fogged windows in the firehouse doors has not been settled. Personally, I don't think it is worth the expense right now to begin the project because many of the windows are not fogged and the doors work well in every other respect. The problem is more a visual concern, and I question whether it is worth the money to proceed.
- Borough Hall Gutter Work: The piping and gutter work has been completed. The regrading of some of the topography in the back of the building is continuing.

SIDEWALKS (BURGESS SCALA):

- Met with U.S. Post Office contractor. If the repairs are under \$10,000 he can get the work done now. If over \$10,000 he will have to get it done in the new budget, causing a one to two year delay. The sidewalk will be repaired, not replaced. The contractor is returning to map out the repair points.
- Met with Robert Harrison about the small repairs to the library sidewalks. The quote has not been received yet.
- Burgess Nicholas mentioned a recent slip and fall on the sidewalk in front of 39 Main Street.

POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):

- **Police Incidents Report**
During the month of June 2014, there were 37 incidents in the police report for the Borough. This included 6 Door/Building Checks, 5 Medical Assists, 1 Animal Control Call, 4 Burglar Alarms/Panic Calls, and a Fire Related call. There were 2 Parking Complaints, a Motor Vehicle abandoned, a Motor Vehicle Search and a Motor Vehicle Misdemeanor. There were 2 incidents of Domestic Disturbance and a Violation of a Protective Order. There was a summons issued related to Illegal Dumping and a summons issued related to a Disturbance.
- Burgess Nicholas will contact Chief Desmond to find out if he is concerned with the increase in incidents.
- **Website/Communications**
No report.

OLD BUSINESS:

- Michael O'Brien to re-apply for his request for a one-hour parking space on Water Street.

NEW BUSINESS

Consider request for use of Borough property by Salt Marsh Opera

- A motion by Burgess Scala, seconded by Burgess Nicholas, to approve the request to use Borough property by Salt Marsh Opera for Music at the Lighthouse on July 27, 2014, passed unanimously.

Consider request for use of Borough property by 2014 Special Olympics CT

- A motion by Burgess Scala, seconded by Burgess Park, to approve the request to use Borough property by 2014 Special Olympics CT Fall Sports Festival Sailing Regatta/Dance on September 6, 2014, passed unanimously.

Consider request for use of Borough property by Stonington Borough Merchants Assoc.

- A motion by Burgess Adair, seconded by Burgess Nicholas, to approve the request from SBMA to use Borough property for a Patriotic Band Concert in celebration of the Battle of Stonington Bicentennial on August 9, 2014, passed unanimously.

Consider request for use of Borough property by Portuguese Holy Ghost Society

- A motion by Burgess Adair, seconded by Burgess Blair, to approve the request to use Borough property by Portuguese Holy Ghost Society for processions on August 30, 2014 and August 31, 2014, passed unanimously.

Consider SVIA proposed improvements to Wayland's Wharf

- A motion by Warden Callahan, seconded by Burgess Park, to approve SVIA's proposed improvements to Wayland's Wharf, passed unanimously.

Consider SBMA banner request

- Warden Callahan moved and Burgess Scala seconded, that the Board approve SBMA's request to place a Battle Bicentennial banner on the firehouse, and that the usual banner fee be waived in view of the nature of the event. Motion passed unanimously.

OTHER BUSINESS

- Borough attorney has sent a letter to Bayview Ave. property owner who did not shovel this past winter.
- A motion by Burgess Blair, seconded by Burgess Adair to approve one Velvet Mill sign at the corner of Elm St. & Bayview Ave, all aspects of the sign (design, size, precise location, and color) to be approved by the Borough Street Commissioner, Howard Park, was approved. All costs to be covered by Velvet Mill management. Burgesses Park and Nicholas abstained. The request by the Velvet Mill for a sign on Cutler Street was tabled.
- Opposition to the location, overnight parking, taking up two parking spaces and sound of the Food truck located at the point was discussed. Warden Jeff Callahan stated the sound of the generator measured with a sound meter is below state standards. Warden Jeff

Callahan to speak to the owner of the food truck about relocating the truck and to remind her that she is not to park it overnight at the Point.

- Resident Ed Smith of Omega Street will send Jeff Callahan correspondence regarding residents' objection to commercial vendors at the point.
- Burgess Blair reported that once the letter from the State of Connecticut is received by the Town of Stonington confirming the \$30,000 grant for preliminary work on the Monsanto breakwater, they could go out to bid for the services.
- Discussion was held regarding Peyton Horne's request that a stop sign be put up at the corner of High and Main Street. The crosswalk has already been refreshed. A second crosswalk will be made. A white line from High St. to Broad St. on Water Street to indicate two-way traffic will be made. Burgess Park will contact Peyton Horne.

ADJOURNMENT

- On a motion by Burgess Scala, seconded by Burgess Nicholas, adjournment of the meeting at 8:55 PM was unanimously approved.

Respectfully submitted,

Lisa M. Coleman
Clerk-Treasurer
August 2, 2014