

Board of Warden and Burgesses
Minutes of Board Meeting ~ January 20, 2015

CALL TO ORDER

- Warden Jeffrey Callahan called the Board Meeting of the Borough of Stonington Warden and Burgesses to order in the Borough Hall at 7:32 PM. Present were Burgesses Michael Blair, Michael Adair, Sibby Lynch, Robert Scala, Howard Park, and Clerk-Treasurer Lisa Coleman. Burgess Amy Nicholas absent.

APPROVAL OF MINUTES

- On a motion by Burgess Scala, seconded by Burgess Park, acceptance of the minutes from the Board Meeting held on December 15, 2014, was unanimously approved.

ADMINISTRATIVE ASSISTANT'S REPORT (PERRY):

- Prepared W-2 forms; working on 1099s
- Received from Sale of 2007 Cub Cadet: \$5,000.00
- Received December tax collections: \$3,146.26
- Received Donations to Williams Fund: \$300.00
- Received Donation to Waldron Fund: \$50.00
- Received from State: \$7,807.63 – Town Road Aid
\$72.02 – Veterans Relief
\$6.37 – Disability Relief

CLERK-TREASURER'S REPORT (COLEMAN):

- I will be out of town for the February 2015 meeting and will need someone to take minutes for that meeting. As well, I will need to sign checks before my trip or have another Burgess sign.
- Met with Cindy Ladwig, Town of Stonington Town Clerk about May elections.
- Met with Barbara Perry and Jeff Callahan about May elections.
- Corrected list of Offices to Be Filled with Secretary of the State.
- Sent list of Offices to be filled and letter to Stonington Borough Democratic Committee and Stonington Borough Republican Committee as pertains to notice of caucus and party endorsements deadlines.
- Met with Registrars of Voters as pertains to the May 2015 elections.
- Received both Democrat and Republican endorsement certifications before deadline.
- Instructed Chelsea Groton Savings Bank to not renew the William Williams CD but rather to send the balance on the maturity date to us, it will then be put in the general fund as we continue to look for other investment vehicles.

REVIEW OF BILLS:

- The 12/15/2014 through 1/16/2015 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$34,843.57

REVIEW OF PROFIT/LOSS STATEMENT:

- The July 2014 through January 16, 2015 Profit and Loss Budget vs. Actual Report was reviewed and is on file in the Borough Office. Net income as of January 16, 2015 is \$384,884.83.

CORRESPONDENCE:

Requests:

- None

Invitations/Meetings:

- None

Other:

- None

PUBLIC COMMENT:

- None

WARDEN'S REPORT:

- On December 18th met with Borough Atty, Town Atty, and First Selectman George Crouse to discuss the “dog park” matter.
- Worked with Borough Atty to develop ordinance authorizing fire truck purchase.
- Submitted storm water management report for 2014 to DEEP.
- Purchased and supervised installation of new computers for Borough and Zoning offices.
- Corresponded with USCG regarding their proposal to turn off the foghorn on outer breakwater.
- Contacted EMCOR seeking estimate to replace firehouse boiler.

SANITATION/UTILITIES REPORT

- Attended quarterly meeting of S.E. CT Water Authority Representative Advisory Board (January 15).
- Conducted survey of Borough utility poles and found 12 cases where a new pole had been installed but the old one remained in place, often for many months. Followed up with CL&P. Contacted CL&P about the broken telephone pole on Water Street.

BOROUGH CLOCK

- None

STREETS (BURGESS PARK):

- Leaves are still an issue with 6 loads taken to the dump as well as 5 loads of brush. There are still some people using black bags and we need somehow to resolve this. Christmas trees also picked up for the month
- The new truck is impressive with its ability to maneuver about the narrower streets and its controlled spreader. It does the job faster and saves on the product spread on the road as it can be more precise in application. The crew worked on the new spreader adding lights and a mat to protect the back of the truck from salt product. The crew is very happy with the new truck. The truck did go back to the dealer to have the radio fixed. The crew has also worked on the old truck to keep it at the ready to battle the New England winter.
- The old tractor is having a hydraulic valve placed in it. Work has been completed.
- The old Cub Cadet was sold for our asking price of \$5,000.00.
- The garage has been rearranged.
- Moved a trash bucket from Main St. to the pole in front of the Portuguese Holy Ghost Society.

- A temporary “no parking” sign was removed from Church Street.
- The crew was called out for salting and plowing, spot-salting on Sunday and Monday morning to salt black ice.

FIRE AND EMERGENCY MANAGEMENT (BURGESS BLAIR):

- There was one alarm in December 2014. It was as follows:

12/6/14	1:28 p.m.	Gas Leak IFO 11 Church St.
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- The Stonington Borough Fire Department responded to 85 alarms in 2014. The breakdown is as follows:

Stonington Borough	44 alarms
Stonington Fire District	24 alarms
Wampassuc Point	10 alarms
Lords Point	4 alarms
Mutual Aid	3 alarms
- Post construction clean up is being completed.
- Warden Callahan asked that the consideration of the ordinance authorizing the purchase of two fire trucks be moved from New Business to here.
- Burgess Blair moved and Burgess Park seconded the following motion: That the Board approve an ordinance to make a special appropriation of \$100,000 from the General Fund Reserve and \$150,000 from the Capital and Nonrecurring Fund, which shall serve as the initial deposit for a nine-year lease-purchase agreement with Oshkosh Capital for acquisition of two new fire trucks. The total obligation over the nine-year lease period is \$1,267,117. The motion passed 5 to 1, with Blair, Adair, Lynch, Scala, and Park voting in favor; and Callahan voting against.
- There is a 15 day period in which residents can petition this to be brought to a regular meeting, as per Borough charter. Notice will be in the record of the vote for Jan 20, 2015 Board meeting and in a legal notice to be run in The Day newspaper.

PARKS, TREES, AND RIGHTS OF WAY (BURGESS LYNCH)

- The power company, CL&P, soon to be renamed Eversource Energy, will be sending Asplundh to the Borough to trim trees back from the power lines, These are called the primary lines. They are only working the main power line between transformers, called the “backbone.” The Warden and I met with Susan Stotts, CL&P’s arborist, and Jeff Perham, Asplundh’s permission specialist to learn about the process. The trees interfering with “the backbone” are trimmed every four years. Unless a tree is touching a wire, they now need to have permission from the abutting property owners. Jeff Perham will leave permit packages hanging on the abutting residents’ doorknobs, which the residents may sign, and then he will return the following day to retrieve them.
- This process should begin soon. They have offered to do some extra trimming if we point out branches we’d like cut back.
- Susan Stotts, the arborists, recommends that we plant low growing trees, suggesting Crabapples and kousa dogwood. She also recommends Kryptomeria., but they are messy and tall.
- The Borough permit process will begin after February 3rd.
- Another letter will go out to black bag users.

PUBLIC BUILDINGS (BURGESS ADAIR):

- Jeff Callahan is getting estimates for boiler replacement for the firehouse.

SIDEWALKS (BURGESS SCALA):

- None

POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):

- **Police Incidents Report**

During the month of December 2014 there were 43 incidents in the police report for the Borough including 13 building/bank checks, 7 medical assists, 4 Burglar Alarms, 4 reports of Suspicious Activities, 3 Assistance of Citizens, 2 Animal Control calls, 2 Motor Vehicle Complaints and 2 Assist Other Agency/Fire Department. There was one complaint each of Vandalism, Criminal Mischief, Assault, Identity Theft, a Radio Infraction and one 911 hang up.

- The speed monitor has been removed from the viaduct.

- **Website/Communications**

No report.

OLD BUSINESS:

- **Consider expiring Borough ordinance, SBO-18 Demolition, per Charter, chapter 5**

On a motion made by Warden Callahan, seconded by Burgess Scala, to re-pass SBO-18, Demolition, with the correction to Paragraph 4.a. to replace Connecticut General Statutes 29-406 (b) with Connecticut General Statutes 29-406 and subject to review of the penalties in Paragraph 6, was passed unanimously.

Warden Callahan will ask Borough attorney for advice on changing the penalty amounts.

NEW BUSINESS:

- **Discuss paving a portion of Library drive in FY-16**

Representative from the library did not attend. Warden Callahan will contact the Library board chair.

- **Consider requests to use Borough property**

None

OTHER BUSINESS:

- None

ADJOURNMENT:

- On a motion by Burgess Scala, seconded by Burgess Park, adjournment of the meeting at 8:14 PM was unanimously approved.

Respectfully submitted,

Lisa M. Coleman
Clerk-Treasurer
February 3, 2015