

**Board of Warden and Burgesses**  
**Minutes of Regular Monthly Meeting ~ July 20, 2015**

**CALL TO ORDER**

- Warden Jeffrey Callahan called the regular meeting of the Borough of Stonington Board of Warden and Burgesses to order in Borough Hall at 7:30 PM. Present were Burgesses Robert Scala, Michael Blair, Michael Adair, Amanda Barnes, Howard Park, and Amy Nicholas and Clerk-Treasurer Lisa Coleman.

**APPROVAL OF MINUTES**

- On a motion by Burgess Scala, seconded by Burgess Park, the minutes from the Board Meeting held on June 15, 2015, were unanimously approved.

**ADMINISTRATIVE ASSISTANT'S REPORT (PERRY):**

- Received Tax collection payments: \$815.62
- Sent request to Town for FY 15/16 disbursement

**CORRESPONDENCE:**

**Other:**

- Email from Richard Easton regarding locust trees in front of 43 Main St

**Request:**

- Special Olympics: application for 9/15 event
- Stonington Community Center: request for allocation of funds for FY 15/16

**Invitations/Meetings:**

- None

**CLERK-TREASURER'S REPORT (COLEMAN):**

- None

**REVIEW OF BILLS:**

The 6/15/2015 through 7/17/2015 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$120,380.84.

**REVIEW OF PROFIT/LOSS STATEMENT:**

The July 2014 through June 30, 2015 Budget vs. Actual P&L Report was reviewed and is on file in the Borough Office. Net income as of June 30, 2015 is \$29,643.33.

The July 2015 through July 16, 2015 Budget vs. Actual P&L Report was reviewed and is on file in the Borough Office. Net income as of June 30, 2015 is -\$92,560.60.

**PUBLIC COMMENT:**

- None

**WARDEN'S REPORT:**

- Town has installed the fence along the water's edge at the area adjacent to the Water Pollution Control Facility. So far, neither the Borough Atty nor I have received any more calls from Atty Bonnano.

- Worked on possible arrangement with Stonington Commons Association to allow limited use of north parking lot to relieve burden on Main and Water Streets.
- Lights have been installed to illuminate flagpole at Cannon Square.
- Discussed summons concerning a recent ZBA decision with Borough Attorney Kepple. Both this summons and the earlier one (to Planning & Zoning) relate to proposed residential renovations at 28 Water Street.

#### **SANITATION/UTILITIES REPORT**

- None

#### **BOROUGH CLOCK**

- None

#### **STREETS (BURGESS PARK):**

- The highway crew has been busy with the normal maintenance of the borough with weekly lawn cutting and garbage pickup. They put out the flags for the 4th of July. They did take 3 ½ loads of brush to the dump. Sue reports that they are still getting black bags and have left notices that the borough no longer will pick up brush and leaves in black bags. They cut up the branch that fell in Wimpheimer Park. Cut back Lees Court and trimmed back the brush from the wall around the Cheseboro Cemetery and also trimmed back along the wall in Wall Street.
- They have finished painting the cross walks and yellow curbs, and the 20MPH reminder.
- Some signs were replaced, Hancox St. Faded signs at Waylands Wharf. A “one way” sign at Union and Water Streets and at Harmony St and Water Street. Hung a Borough Right of Way sign on upper Elm St.
- General maintenance on machinery.
- Replaced lock on back door of furnace room.
- Replaced stolen flag at the point.
- Ben has replaced Kyle for the summer as Kyle is headed for college early.
- As of July 1st Roger has been with the Borough for 13 years. Thank you, Roger, for your good work.
- So far French Brothers are on their schedule for paving the library driveway on August 10. We will place a notice on the first of August. We have scheduled paving Gold St for September.

#### **FIRE AND EMERGENCY MANAGEMENT (BURGESS BLAIR/CHIEF HOADLEY):**

- The call report for June was not available.
- I respectfully submit the Fire Marshal’s report from 04-27-2015 to 07-20-2015.
  - 04/14/ Water Street Café Inspection of second floor for renovations
  - 04/23 Breakwater Café Progress inspection for opening
  - 04/27 Velvet Mill Meeting regarding work in progress on new studios
  - 05/05 Meeting re Como event at Velvet Mill on June 6<sup>th</sup> 2015
  - 05/07 Stonington Pizza testing new hood and fire alarm system
  - 05/08 Velvet Mill inspection for Chamber of Commerce event Fusion
  - 05/12 71 Briar Patch Rd. Gas Piping inspection
  - 05/16 Final C/O inspection Stonington Pizza
  - 05/18-/05/22 Recertification Classes Saint Anselm College Manchester New Hampshire
  - 05/26 Breakwater inspection C/O

- 05/28 NESS 70 Water St Summer Program Inspection
- 06/01 Dog Watch Café Inspection
- 06/02 6 Harborview Terrace Gas piping inspection
- 06/03 Stonington Commons meeting regarding new generator installation
- 06/04 48 Tipping Rock Rd Gas Piping inspection
- 06/05 33 Quanaaduck Cove inspection Generator and gas piping
- 06/06 Inspection of Como Event at Velvet Mill
- 06/09 Meeting Building Official @ Water Street Café regarding second floor work
- 06/25 33 Collins Rd. Gas piping inspection
- 06/29 Final inspection second floor Water ST. Café
- 07/08 107 Water St location for new generator and propane tanks
- 07/14 Stonington Como Inspection
- 07/16/ Final C/O inspection Area #5 Velvet Mill

**PARKS, TREES, AND RIGHTS OF WAY (BURGESS BARNES):**

- None

**PUBLIC BUILDINGS (BURGESS ADAIR):**

- **Chimney and Leaking Roof Issues on Borough Hall:**

The managers of Chimney Works inspected the roof problems on June 19 with Messrs. Springsteel, Callahan, Adair and Collelo. Their recommendations included a partial removal and replacement of the top four layers of brick, installation of an interior exhaust piping from top to bottom and construction of an ash and debris catching system that could be easily accessed and emptied near the outside base of the chimney. However several days later the owner of Chimney Works, Eric Fusaro, called Adair to state that the job was big enough that it would conflict with the backlog of work they currently had and refused the job. They also stated that they were not interested (and normally don't do leaky roof business) in the other part of our problem. Our architect Peter Springsteel suggested that because of the extent and variety of issues, we approach General Contractors to take on the two issues and oversee the work in both areas. The suggestion was accepted by Burgess Adair and Warden Callahan. Mr. Springsteel asked to get through the July 4 holiday before starting the search for contractors; He will make a recommendation shortly.

Burgess Adair will call Springsteel.

- **Fire House Boiler Issues:**

Last year the firehouse boiler, probably jealous of the new and efficient new boiler we just installed in Borough Hall decided to break down as well. The contractor, Emcor, who did the very satisfactory work on the Borough Hall boiler last year has given us two estimates to replace the firehouse boiler, one at \$50,000 and one at \$30,000. We need to meet with them to learn the specifics and get their recommendations on both those ideas and proposed next steps.

Burgess Adair will call Emcor.

- Burgess Park commended the Old Men's Walking Group for trash clean up on their morning walks.

**SIDEWALKS (BURGESS SCALA):**

- The sidewalk at 7 Main Street has been completed
- Continue to talk with the owner of 9 Main Street. Next step is to have the Borough arrange to have the work done and bill the owner.
- A letter has been sent to the owner of 51 Main St. to trim the holly bushes.

**POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):**

- **Police Incident Report**  
During the month of June of 2015 there were 51 incidents in the police report for the Borough including 14 Bank/Building Checks, 6 Parking Complaints/Motor Vehicle Complaints, 4 911 Hang Ups/Misdials, 4 Medical Assists and 4 Incidents of Larceny including the robbery at the jewelry store on Water Street which was discussed at the June meeting. There were 2 counts each of Accident Hit and Run, Accident No Injury, Harassment, Nuisance Complaints and 2 Burglar Alarms. There was one incident each of Accident Private Lot, Keys in a Vehicle, Patrol Request, Juvenile Incident, Found Item, Alarm Panic, Harassment, Welfare Check and Assist Citizen. The plan to install a camera is on the Viaduct is progressing.
- **Website/Communications**  
No report
- Spoke with the captain regarding late night at Wayland's Wharf.

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- **Stonington Commons parking**  
Warden Callahan has held discussions with surrounding businesses concerning the impact on on-street parking by employees and customers. The concept is to have a short-term license between Stonington Commons Association and the Borough. The Borough is willing to pay part of the fee. Warden Callahan will keep the board informed.
- **Diving Street/Hancox St.**  
Resident Rita McCreary addressed the board with her concerns about lower Diving St. and Hancox Street. The end of Diving Street is a "walk to water right of way." The beach there is being used by swimmers, NESS, kayakers, dog owners, and motorboats are using it to load and unload. One safety issue is the Hancox Street stop sign, which is not being heeded. Another safety issue is motorboats using this as a loading spot while there are swimmers in the area. Kayakers drop off their kayaks, blocking her driveway. Suggestions were made to repaint the crosswalk, put up a no loading or unloading of kayaks from vehicles sign, larger stop sign, STOP painted on the pavement, a sign designating that this is a driveway. A suggestion was made to Rita McCreary that she contacts the harbormaster. Street Commissioner Park said he would look into problems at the corner.

- **Consider request to use Borough property**  
On a motion by Burgess Scala, seconded by Burgess Nicholas, the application by Special Olympics, CT, Inc. to use Main Street, High Street, Water Street, Church Street, Broad Street, and the Firehouse on Saturday, September 12 from 8:30 am to 9:00 pm for the 2015 SOCT Fall Sports Festival Parade of Athletes, Registration, Lunch, Dinner and Dance Saturday at the Firehouse, was approved.
- **East Grand St. rip rap**  
Juan O'Callahan has permission from Planning and Zoning to put down riprap along his causeway. There is a six-foot strip along East Grand Street that the Borough owns that he is asking the Borough to also put riprap down. Mr. O'Callahan has been asked to give us a cost to do this six-foot strip.
- **Consider removal and replacement of tree at 43 Main St.**  
Resident Richard Easton had asked that one or both of the locust trees be removed. He is willing to pay the costs of having both trees removed with the Borough replacing them. There is an offer by Tom Moore to pay for three new trees. Discussion tabled until next month's meeting, as only one of the two trees has been posted per Borough tree policy.
- **New electrical fixture at Cannon Square**  
An anonymous donor offered to pay for installation of the flagpole. The work was done through the SVIA. CL&P recognizes only one size of pedestal, which is quite large. Ask Susan Scala if she has ideas on ways of painting it. There is now an additional outlet for Christmas lights or electrical tools.
- **Wayland's Wharf Curfew**  
The nature of the problem is young people hanging out late at night at Wayland's Wharf, with possible drug sales.  
Warden Callahan will speak with the Borough attorney.  
Burgess Nicholas will speak with the Stonington police captain to enforce more.  
Reinstate the sign that no tie-ups are allowed (wording to be determined.)

**OTHER BUSINESS:**

Warden Callahan received a complaint about delivery trucks parking and leaving trucks idling with compressors running. After some discussion, the consensus of the Board was that no action is necessary at this time.

**ADJOURNMENT:**

On a motion by Burgess Scala, seconded by Burgess Adair, adjournment of the meeting at 9:00 PM was unanimously approved.

Respectfully submitted,

Lisa M. Coleman  
Clerk-Treasurer  
July 29, 2015