

**Board of Warden and Burgesses
Minutes of Regular Monthly Meeting ~ December 21, 2015**

CALL TO ORDER

- Warden Jeffrey Callahan called the regular meeting of the Borough of Stonington Board of Warden and Burgesses to order in Borough Hall at 7:30 PM. Present were Burgesses Michael Adair, Robert Scala, Amy Nicholas, and Amanda Barnes; and Clerk-Treasurer Lisa Coleman. Burgesses Michael Blair and Howard Park were absent.

APPROVAL OF MINUTES

- On a motion by Burgess Scala, seconded by Burgess Nicholas, the minutes from the Board meeting held on November 16, 2015, were unanimously approved.

ADMINISTRATIVE ASSISTANT'S REPORT (PERRY):

- Received Tax collection payment: \$3,622.62
- Received donations for Waldron Fund (turned over for processing by trustees)
- Received donations for Williams Fund: \$575 – total
- Received donation from Thomas Moore for 2 trees: \$2,259.94

CORRESPONDENCE: NONE

- Sarah Janssens: letter regarding offer to serve on P&Z Commission

CLERK-TREASURER'S REPORT (COLEMAN):

- I will be unable to attend the February 2015 meeting and request someone on the Board to take the minutes.
- Joint meeting, along with Warden Callahan and Waldron Fund members, on an application.

REVIEW OF BILLS:

The 11/16/2015 through 12/17/2015 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$29,330.95.

REVIEW OF PROFIT/LOSS STATEMENT:

The July 2015 through December 17, 2015 Budget vs. Actual P&L Report was reviewed and is on file in the Borough Office. Net income as of December 17, 2015 is \$488,221.07.

PUBLIC COMMENT:

- Resident Richard Easton thanked the Warden and Burgesses for the jobs we do and expressed appreciation for the efforts.
- Resident Richard Easton asked when the dogwood stump removal and grass reseeding in front of 51 Main St. would happen. Warden Callahan said that work would take place in the spring.
- Mr. Easton also suggested that a greater effort be made to generate donations to the Williams and Waldron Funds.

WARDEN’S REPORT:

- Dog Park: Met with First Selectman, Town Atty, abutting neighbors, and their attorneys in Town Hall on December 8th. First Selectman is going to form a “stakeholders group” to formulate a solution to the ongoing dispute. In the meantime, the neighbors will hold their lawsuit against the Town in abeyance.
- Submitted annual storm water management report to DEEP.
- Worked with Town Engineer and other members of Climate Change Task Force in preparing a grant application to the State for climate change resiliency planning funds.
- Interviewed several candidates for P&Z Commission.
- Both Planning and Zoning and Zoning Board of Appeals voted to approve the settlements between parties concerning 28 Water St.

SANITATION/UTILITIES REPORT

- Reported several street light outages to Eversource.

BOROUGH CLOCK

- Adjusted light timer.

STREETS (BURGESS PARK):

- The crew is finally getting to the end of the leaf season. Most street gutters have been vacuumed up wherever parked cars don't block the way.
- On-going maintenance on machinery notably the leaf vacuum.
- The unused manhole on Grand St has had the hardware, cover and ring, removed by the crew and filled in with rubble and cement.
- Right of way sign on Water St.
- Barricades and cones set out for Borough Stroll.
- Brush pick up.
- Cut Wadawanuck Square and LaGrua Park for the last time this season (we think).

FIRE AND EMERGENCY MANAGEMENT (BURGESS BLAIR/CHIEF HOADLEY):

- There were 9 alarms in November 2015

11-1-15	2:06 p.m.	Fire alarm activation 26 Grand St.
11-5-15	8:00 a.m.	Fire alarm activation Am. Velvet Mill
11-11-15	4:36 a.m.	Dock fire Stonington Town Dock
11-11-15	7:37 a.m.	Box 5 SBFD
11-11-15	9:10 a.m.	Fire alarm activation 32 Water St. Ston. Commons
11-22-15	1:10 p.m.	Fire alarm activation 348 North Main St.
11-26-15	7:38 a.m.	Fire alarm activation Stonington Free Library
11-27-15	5:38 a.m.	Fire alarm activation Am. Velvet Mill
11-28-15	9:20 p.m.	Smoke in residence 17 Meadow Ave.
- Ladder Truck still being fixed. Probably won't be back until just after New Year.
- Someone will be at Library to meter air when generator is running Wednesday night.
- Alarm boxes (2) should be back on poles by Wednesday.

PARKS, TREES, AND RIGHTS OF WAY (BURGESS BARNES):

- Has received two estimates to remove the old maple tree on Wad. Square.

PUBLIC BUILDINGS (BURGESS ADAIR):

- **Chimney and Roof of Borough Hall:** Because of good weather earlier in the week and weekend, both projects are very near completion and have been inspected by the architect, Peter Springsteel, and the Warden. While the current weather report is grim, there is not a great deal left to do on the outside. Inside repair of the water leakage damage can be done afterwards and is not dependent on weather conditions.

SIDEWALKS (BURGESS SCALA):

- 9 Main Street sidewalk has been done and paid for by the owner. The Borough paid for the curbing. Yellow paint needs to be applied to the curbing.

POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):

- **Police Incident Report**

During the month of October 2015 there were 63 incidents in the police report for the Borough including 17 Radio Infractions, 6 Fire Related Calls, 5 Suspicious Activities, 4 Animal Control, 4 Parking/Motor Vehicle Complaints, 3 Phone Infractions, 3 Disturbances, 2 Infraction-LPR, 2 Burglar Alarm (false), 2 Juvenile, 2 Check Building, 2 Medical Assists, 2 Assist Citizen, 2 Alarm not Registered and 2 911 Misdials/Hang ups. There was one incidence each of Suicide attempt, Domestic Disturbance, Burglary, Welfare Check and Loud Music.

- Burgess Nicholas will inquire with police chief on what a “radio infraction” is.
- A camera will be installed on the sewage treatment plant.
- The electronic speed sign has been removed.

- **Website/Communications**

No report

OLD BUSINESS

- Burgess Scala mentioned the wheels on the cannons on Cannon Square need attention. Burgesses Scala and Park will talk about getting quotes for repairs. This will be put on the January 2016 agenda.

- **Consider requests to use Borough property: None**

- **Consider appointments to Planning & Zoning Commission**

Warden Callahan has interviewed Maranell, Peterson, Janssens and Mola. Susan Toby is retiring. The other vacancy will be filled. The two alternate vacancies will be filled.

A motion by Warden Callahan, seconded by Burgess Scala to appoint Don Maranell and Clance Peterson as regular members of Planning & Zoning and Sarah Janssens and Pam Mola as alternate members, all with terms expiring December 31, passed unanimously.

- **Approve regular meeting schedule for 2016**

On a motion by Warden Callahan, seconded by Burgess Adair, the following meeting schedule for 2106 was unanimously adopted: Regular Board Meetings will take place on the third Monday of each month at 7:30 PM. If the third Monday is a federal or state holiday, the meeting will take place on the Tuesday immediately following, at 7:30 PM.

- **Consider extending ordinances that have reached sunset limit: SBO-13 –Tax Collections**
A motion by Warden Callahan, seconded by Burgess Barnes, to extend SBO-13 (Tax Collections), which has reached the 10-year sunset limit, passed unanimously. The ordinance is repassed effective this date.
- **Consider removal of maple tree near southwest corner of Wad Square**
Two signs have been posted for several weeks. Resident Richard Easton asked Burgess Barnes if a licensed arborist has been consulted. Burgess Barnes responded that Ian Cooke has inspected the tree and pointed out its problems; nonetheless, she will ask Brad Painter for a second opinion before the January Board meeting.

Item tabled until January meeting.

- **Adjust tree maintenance budget (line 802)**
A motion by Warden Callahan, seconded by Burgess Barnes, to increase the tree maintenance budget (line 802) by \$2,260.00, passed unanimously. This is the cost of the two sugar maples planted on Main Street, which has been donated by Tom Moore (see Admin Assistant's report).

OTHER BUSINESS:

- Warden Callahan asked board members to contact him if they would be willing to serve on the Town dog park committee. Warden Callahan will serve as an ex-officio member.

ADJOURNMENT:

On a motion by Burgess Scala, seconded by Burgess Nicholas, adjournment of the meeting at 8:20 PM was unanimously approved.

Respectfully submitted,

Lisa M. Coleman
Clerk-Treasurer
December 31, 2015