

**Board of Warden and Burgesses**  
**Minutes of Monthly Meeting ~ July 18, 2016**

**CALL TO ORDER**

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at Borough Hall at 7:30 pm. Present were Burgesses Howard Park, Michael Adair, Karen von Ruffer Hills, Robert Scala, Amy Nicholas, Amanda Barnes, and Clerk-Treasurer Lisa Coleman.

**APPROVAL OF MINUTES**

On a motion by Burgess Scala, seconded by Burgess Park, the minutes from the monthly meeting held on June 20, 2016, were unanimously approved as presented.

**ADMINISTRATIVE ASSISTANT'S REPORT (PERRY):**

- Received June collections: \$690.95
- Sent request to Town for 2016/2017 Disbursement
- Received dumpster permit renewal: \$100
- Received donation from Thomas Moore for tree: \$1150.00
- Informational:
- Received credit from VFIS for removal of 2 fire trucks: \$264.00

**Correspondence:**

- Town of Stonington Dept. of Planning: notice of public hearing on 8/2
- Town of Stonington P&Z: copy of application for 65 Cutler

**Other:**

- Stonington Free Library: Letter of appreciation of FY 2016/2017 Allocation and Request to release funds at start of fiscal year
- Stonington Historical Society: list of summer events
- Andy Griscom: packet for permission for sidewalk work

**Requests:**

- Stonington Players: completed special event application and insurance for Aug. 16, 17 & 18 event (in packet)

**Meetings:**

- SCWA: 7/21 meeting

**CLERK-TREASURER'S REPORT (COLEMAN):**

- None

**REVIEW OF BILLS:**

- The 6/20/2016 through 7/15/2016 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$132,892.80. Approximately \$54 k are FY-16 bills, the remainder are FY-17 bills.

**REVIEW OF INCOME AND EXPENSES:**

- The July 01, 2015 through June 2016 Income and Expenses Budget vs. Actual was reviewed and is on file in the Borough Office. Net income as of June 17, 2016 is \$146,500.03.
- The July 01, 2016 through June 2017 Income and Expenses Budget vs. Actual was reviewed and is on file in the Borough Office. Net income as of 7/15/2016 is \$-61,320.67.

**PUBLIC COMMENT:**

- None

**WARDEN'S REPORT:**

- Dog Park: Town has submitted application to install fence to subdivide the open area adjacent to sewer plant, as recommended by ad hoc STEP committee. Application was on the agenda for the July P&Z Commission meeting. Presentation and discussion of the matter was postponed to 23 August due to a procedural error.
- Contract for consultant on development of Town coastal resiliency plan is under review by Town Attorney and Finance Director.
- Participated in discussions of follow up to June BoroVision 2020 presentation. Working with Town Planner to develop plan of action. Next public session scheduled for August 18<sup>th</sup> in LaGrua Center.
- Registered with federal Benefits Coordination & Recovery Center, which tracks compliance with Affordable Care Act provisions regarding Borough employees.
- Annual audit will begin in late August.
- Conducted interviews of candidates (2) for Borough Fire Chief.

**BOROUGH CLOCK:**

- No actions

**STREETS (BURGESS PARK):**

- Aside from their weekly duties, this month was a busy one for the crew. They dug out the drain on Diving Street, fixed broken granite on Water Street, repaired the “stop” sign on Water Street at the base of the viaduct. They repainted the “stops” on Main Street and Church, and on Water Street at the base of the viaduct. The handy cap parking place was repainted on Pearl Street. They were called in by Warden Callahan to clear away a fallen branch on Grand Street, and cut back branches on E. Grand Street.
- On July the 4th the crew came in to place flags and to keep our streets clean by emptying all the garbage cans.
- On the 5th of July Nathan Walters started work as summer helper. He has been bust spraying weeds along the sidewalk and gutters. This is an important job since the root system can quickly destroy paving by opening up fissures in the paving seams which allows water to enter and freeze in the winter causing farther deterioration. He uses an Herbicide made by the Martin Company which is a non-selective weed controller approved by the EPA. According to Sue Cordeiro, Nathan is working out “very well.”
- The crew also worked very hard at removing the weed growth around the firehouse. The South side of Wayland's Wharf was trimmed and sprayed, they fixed the chain at the Bottom of Omega Street, and three and a half loads of brush were picked up.
- Roger Collelo came in to set the flags at half-staff on July 9th.
- A camera inspection was done of the drainage system on Hancox Street. This showed considerable debris deposited in the pipe by a side drain, broken joints and collapsed sections of the main tube. Hasted Brothers is working up an estimate. It looks like considerable sections of the road will have to be dug up to replace the damaged drain.
- A hole in Wadawanuck Square was dug and the Nick Reardon stone was placed while his children looked on. It was done with proper reverence to the family.

## **FIRE COMMISSIONER REPORT – (CHIEF HOADLEY/WARDEN CALLAHAN)**

- 12 alarms in June, as follows:

6-8-16	4:41 pm	Oil slick in Stonington Harbor from dragged up boat (Town Dock)
6-9-16	7:05 am	One tap on tape at FH no response
6-12-16	9:52 am	Lift assist & LZ for Life Star (Chief hurt with saw)
6-17-16	12:09 pm	Mutual aid to Quiambaug FD structure fire
6-17-16	10:47 pm	Electrical fire 261 Wamphassuc Pt. Rd.
6-19-16	3:53 pm	Lift assist 194 Water St.
6-22-16	1:20 am	Box 15 Velvet Mill
6-22-16	7:14 pm	Dog stuck in fence 113 Water St.
6-24-16	1:47 pm	Structure Fire 7 Hillcrest Dr.
6-25-16	4:11 am	Box 15 Velvet Mill
6-27-16	9:12 pm	Fire alarm activation 27 Elm St.
6-28-16	10:32 pm	Transformer explosion North Water St. & Lamberts Lane
- Regarding the fogging glass in the firehouse doors: Moisture between the two panes of glass is the problem. Right now there is no damage. Eventually the moisture will ruin the wood.
- An application for a junior firefighter, 15-year-old Benjamin Cook, was given to the Board. There are limitations to their activity. The Board voted on the application under Other Business.
- The \$25 twin lobster dinner will be held on Saturday, August 6<sup>th</sup>.
- There is landscaping that needs to be done along the sidewalk, the planter and the area around the memorial stone and flagpole. Used Ryan Buck of Stonington Landscaping last time. Hoadley is getting an estimate from Buck.
- Maintenance work that is under warranty continues on the two new firetrucks.
- The fire marshal submitted reports for the past year, indicating that he has performed an average of two building inspections each month.

## **PARKS, TREES, AND RIGHTS OF WAY (BURGESS BARNES):**

- The stone has been placed in Wadawanuck Square in honor of Nick Reardon.

## **PUBLIC BUILDINGS (BURGESS ADAIR):**

- Firehouse Door Issue: I am researching the fogging glass problem on many of the lower panes of the firehouse doors. This prior study was done several years ago and it was determined that the costs presented by several overhead door companies was not worth the cost to fix what was primarily a superficial aesthetic issue, not a structural or heat leakage problem. I will review the prior work and have a recommendation at our next meeting.
- O'Malley fence: More research in design, survey of property lines and estimate work must be done by the O'Malley's and their neighbor to the North before work and the extent of our participation can be known. This is an ongoing saga which will take more time. The zoning officer, Dave Atkinson has granted us the time necessary to complete the formal request to P&Z before the temporary bamboo fence comes down.

## **SIDEWALKS (BURGESS SCALA):**

- Continue to watch for vegetation encroaching on sidewalks.
- Warden Callahan asked Scala to take a look at sidewalk on Grand Street near Tom's.

## **POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):**

- **Police Incident Report**  
During the month of June 2016 there were 69 incidents in the police report for the Borough including 8 Check Buildings, 6 Motor Vehicle/Parking Complaints, 6 Burglar Alarms (5 of

which were false), 6 Found Items, 5 Medical Assists, 5 Assist Other Agency, 4 Animal Control, 3 Suspicious Activities, and 3 Welfare Checks. There were 2 reports each for Nuisance, Accident no Injury, Disturbances, Assist Citizens, Juvenile and Vandalism calls. There were one incident each of Larceny, Motor Vehicle Infraction, Surrender of Firearm, Ambulance Standby, a Marine Incidence, Fire Box, Fire Alarm, Fire Other, Keys in Vehicle, Minor Traffic Service and a Burglary.

- **Website/Communications**  
No report

#### **SANITATION/UTILITIES REPORT – (BURGESS VON RUFFER HILLS)**

- I have taken over the responsibility of the Redundant Utilities Pole project from Jeff and am currently in the process of verifying the status of all redundant utility poles within the Borough. I am also following up with PURA to ensure that ongoing progress is made in transferring the wires and removing the redundant poles.
- Deb Norman will be asked to remind the Borough merchants not to put yellow bags out the night before pickup on Tuesday. This will help reduce skunk and raccoon problems.

#### **OLD BUSINESS:**

- **Dog Park update**  
The town has applied to install a fence to subdivide the area. The Planning and Zoning Commission will have it on the agenda next month.

#### **NEW BUSINESS:**

- **Consider requests to use Borough property**  
On a motion by Warden Callahan, seconded by Burgess Scala, the application by the Stonington Players to use Wadawanuck Square on August 16-18, 2016 from 5 pm until 7 pm for one-act plays, was unanimously approved.

#### **OTHER BUSINESS:**

- A motion by Burgess Park, seconded by Burgess Adair, to approve Benjamin Cook's application to become a junior fireman in the Stonington Borough Fire Department, was unanimously approved.
- A motion by Warden Callahan, seconded by Burgess Park, to go into Executive Session to discuss the fire chief search status, was unanimously approved. The Board came out of executive session at 8:20.

#### **ADJOURNMENT:**

- On a motion by Burgess Scala, seconded by Burgess Nicholas, adjournment of the meeting at 8:23 pm, was unanimously approved.

Respectfully submitted,

Lisa M. Coleman, Clerk-Treasurer  
July 26, 2016