

Board of Warden and Burgesses
Minutes of Monthly Meeting ~ January 17, 2017

CALL TO ORDER

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at Borough Hall at 7:30 pm. Present were Burgesses Howard Park, Karen von Ruffer Hills, Michael Adair, Robert Scala, Amy Nicholas, Amanda Barnes and Clerk-Treasurer Lisa Coleman.

APPROVAL OF MINUTES

On a motion by Burgess Scala, seconded by Burgess Barnes, the minutes from the monthly meeting held on Dec 19, 2016, were unanimously approved.

ADMINISTRATIVE ASSISTANT'S REPORT (PERRY):

- Received December collections: \$1,462.12
- Received donations to Williams Fund: \$350.00
- Received from State of CT: Disability tax exemption: \$6.59

Correspondence:

Other:

- Rick Larkin: Letter of interest in candidacy for ZBA

Request:

- None

Meetings:

- None

CLERK-TREASURER'S REPORT (COLEMAN):

Borough Republican and Democratic committees have delivered their certified endorsements to the Clerk/Treasurer today. I will submit Form 633 to SOTS on January 30, 2017.

REVIEW OF BILLS:

- The 12/19/2016 through 1/13/2017 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$36,928.30.

REVIEW OF INCOME AND EXPENSES:

- The July 01, 2016 through January 13, 2017 Income and Expenses - Budget vs. Actual was reviewed and is on file in the Borough Office. Net income as of January 13, 2017, is \$455,412.77.

WARDEN'S REPORT:

- Dog Park: Borough P&ZC is being sued over the fence approval, and two appeals of the approval have been filed with the ZBA. Appeals are to be heard in February.
- Sent written acknowledgements of donations to Williams and Waldron Funds.
- Completed annual stormwater management report to DEEP. Participated in DEEP stormwater management inspection in late December. Attended kick-off meeting for preparation of new stormwater management plan with engineering consultants Fuss & O'Neil.
- Reviewed report on footbridge history with Craig Rowley.
- Met with candidates for Borough government positions.

BOROUGH CLOCK: None

**COMMISSIONER REPORTS:
STREETS (BURGESS PARK):**

- Weekly trash pickup has slowed down but still two loads of brush.
- Removed trash buckets from Pearl St. by the Yellow House, and on Water St for the winter.
- Christmas tree pick up on Mondays except on Martin Luther King Day.
- Pot hole filling and of course, sanding and plowing.
- Cleaning up and rearranging the garage and cannon wheels have been painted.
- The crew has an idea for possible parking instructions for snow removal days. Have residents park odd-even on streets that are not in the ordinance.

FIRE & EMERGENCY MANAGEMENT – (CHIEF HOADLEY/WARDEN CALLAHAN)

- There were 12 alarms in December 2016 they were as follows:

12-4-16	12:33pm	Fire alarm activation 148 Water St.
12-6-16	12:28am	Fire alarm activation 23 High St.
12-6-16	9:41am	Odor of gas 6 Elhi St.
12-18-16	10:11am	Box 15 American Velvet Mill
12-18-16	4:35pm	Fire alarm activation 19 Collins Rd.
12-18-16	A8:00pm	Smoke filling residence 15 Elm St.
12-22-16	12:33pm	Box 15 American Velvet Mill
12-24-16	11:26am	Fire alarm activation 25 Stanton Rd.
12-24-16	1:45pm	Box 15 American Velvet Mill
12-27-16	1:00am	Box 15 American Velvet Mill
12-28-16	4:21am	Box 15 American Velvet Mill
12-29-16	5:16am	Box 15 American Velvet Mill
- SBFD responded to 119 alarms in 2016; the breakdown is as follows:

Stonington Borough.....	70 alarms
Stonington Fire District.....	30 alarms
Lords Point.....	8 alarms
Wamphassuc Point	7 alarms
Mutual Aid.....	4 alarms
- A new phone system was installed at the Borough Firehouse by Frontier. The final step was to dial 911. The call from 100 Main Street went to Groton Fire Alarm. It came up as 100 Main Street, North Stonington. At present, Chief Hoadley, Frontier, Groton Fire Alarm and Stonington Police Dispatch are looking into the problem.

PARKS, TREES, AND RIGHTS OF WAY (BURGESS BARNES):

- The maple tree on Wadawanuck Square has been removed.

PUBLIC BUILDINGS (BURGESS ADAIR):

- Overhead Door has sent a follow-up email regarding the upcoming Firehouse Doors installation. Warden Callahan advised to get an additional quote.

SIDEWALKS (BURGESS SCALA):

- Five unshoveled sidewalk letters went out.

POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):

- **Police Incident Report**

During the month of December 2016 there were 44 incidents in the police report for the Borough including 8 Fire related calls, 7 Burglar Alarms (4 false alarms), 5 Parking Complaints, 4 check Buildings/Bank, 3 Medical Assists, 3 Motor Vehicle Accidents including one hit and run, 2 Alarm not Registered and 2 Assist Other Agencies. There was one incident each of Suspicious Activity, Alarm Panic, Animal Control, Nuisance, Identity Theft, Found Item, Vandalism, Driving While Intoxicated, 911 Misdeal, 1 Motor Vehicle Stop.

There was an arrest for a Driving While Intoxicated.

- **Website/Communications:** No report

SANITATION/UTILITIES REPORT – (BURGESS VON RUFFER HILLS)

- Performed trash review with no real issues to report and identified a couple of streetlight outages with Eversource.

PUBLIC COMMENT:

- None

OLD BUSINESS:

- **Consider Proclamation for Deputy Fire Chief Bill Teixeira**
A motion by Burgess Park, seconded by Burgess Scala, to approve the proclamation for Deputy Fire Chief Bill Teixeira passed unanimously. The proclamation will be presented at the February 2017 Board of Warden and Burgesses meeting held at the Borough Firehouse.
- **Dog Park Update**
None

NEW BUSINESS:

- **Consider requests to use Borough property:** None
- **Consider making Borough Assessor an appointed position:** Tabled
- **Consider resolution re: Homeland Security Grant Program MoA**
A motion by Burgess Nicholas, seconded by Burgess Adair, to approve the authorizing resolution re: Homeland Security Grant Program MoA, passed unanimously.
- **Consider appointing Pam Mola and Julia Leeming as regular members of P&ZC**
A motion by Warden Callahan, seconded by Burgess Scala, to appoint Pam Mola and Julia Leeming as regular members of P&ZC, passed unanimously.
- **Consider appointing Rick Larkin as alternate member of ZBA**
A motion by Burgess Scala, seconded by Burgess Park, to appoint Rick Larkin as an alternate member of ZBA, with term ending 31 December 2019, passed unanimously.
- **Discuss possible revisions to SBO-06, “Snow Emergency”**
May need to extend alternate side of the street parking after snow storms to side streets as well in order to facilitate clearing. Will consider revisions in future.

OTHER BUSINESS:

- The thirty-year old street sweeper needs to be replaced. The cost of a new street sweeper is approximately \$40,000. There are refurbished ones as well. Burgess Park is reviewing the options. He will ask to see the refurbished model and ask about financing.
- Budget season is coming up. Warden Callahan asked the Burgesses to get back to him on budget items in the next two weeks.

ADJOURNMENT:

- On a motion by Burgess Scala, seconded by Burgess Nicholas, adjournment of the meeting at 8:10 pm, was unanimously approved.

Respectfully submitted,

Lisa M. Coleman, Clerk-Treasurer
January 24, 2017