

Borough Of Stonington
Board of Warden and Burgesses
Regular Meeting
January 16, 2018

1. CALL TO ORDER

Warden Jeffrey Callahan called the monthly meeting of Borough of Stonington Board of Warden and Burgesses to order in Borough Hall at 7:00pm. Present were Burgesses Amanda Barnes, Michael Adair, Karen Von Ruffer-Hills and Amy Nicholas. Tiffany Cook served as appointed Clerk.

2. APPROVAL OF MINUTES

Jeff Callahan moved approval of minutes from the 12.18.17 meeting of Warden and Burgesses. Burgess Amanda Barnes seconded the motion. Approved unanimously.

3. REPORT OF ADMINISTRATIVE ASSISTANT

- Received donations to Williams Fund: \$550.00
- Received from State Town Grants: Veterans Property Relief: \$22.80; Disability Exemption: \$6.49
- Will be processing W-2 and 1099 forms and quarterly reports before month end

4. CORRESPONDENCE

Other:

- SCCOG: Hazard Mitigation Plan Adoption
- Numerous donations to Williams & Waldron Funds
- Requests: None
- Meetings: None

5. REPORT OF CLERK-TREASURER — None

6. REVIEW OF BILLS/YTD FINANCIAL REPORT

- Bills for the month of January totaled \$24, 417.00
- \$15,000 over budget for income expenses
- \$457,414.00 Net income

7. WARDEN'S REPORT

1. Prepared input for Charter Revision Commission to consider
2. Worked on MS4 plan.
3. Worked on CRS recertification.
4. Responded to request for information from US Census Bureau related to 2020 census

8. COMMISSIONER'S REPORTS

a) Streets

1. Street repairs on Bayview completed.
2. Responded to snow fall on December 30th, January 4th, and January 8th.
3. Repaired crack in tractor bucket arm

b) Fire and Emergency Management

There were 7 alarms in December 2017:

- 1) 12-2-17 11:35 am. Wires down Meadow Ave at Chesebro Lane
- 2) 12-4-17 4:40 pm MVA Rte. 1 at Elm Street (1 injury to Hospital)
- 3) 12-5-17 11:45pm Wires down 26 Boulder Ave, Lord's Point (Lost power)
- 4) 12-7-17 7:42am Medical assist with SAC 99 Main St.
- 5) 12-16-17 3:35 pm Fire Alarm Activation 7 Front St. (Furnace malfunction)
- 6) 12-22-17 8:08pm Structure Fire at 45 Water St, (fireplace damper closed)
- 7) 12-23-17 8:12pm Fire Alarm Activation 103 Main St. (Burnt food)

2017 Yearly Report

Responded to 131 Alarms in 2017, the breakdown is as follows:

Stonington Borough.....59 Alarms
Stonington Fire District.....61 Alarms
Lord's Point.....6 Alarms
Wampassuck Point.....3 Alarms
Mutual Aid.....2 Alarms

This is the first time in Chief Hoadley's tenure of 27 years that there were more alarms in the Fire District than in the Borough. Fire Dept has continued working on putting alarm systems in place where they are needed.

Discussion of Radio Boxes be placed in the Boro. Solid red boxes placed in commercial business that provides a 3-4 second notice to Westerly Fire Department. Initial test was performed on 117 Water Street. Noah's is currently in the process of installing alarm system and possible radio boxes. Estimated cost is \$1,300-\$1,400 flat one-time fee. No monitoring necessary as it goes directly to Fire dispatch in Westerly.

January cold has caused considerable broken pipes within the Boro - in particular Stonington Commons. Noted that Orchard Street water pipe is channeled directly to Elihu Island. This pipe did freeze on Miller Street, leaving residents on the Island with no water temporarily.

A soon-to-be retired medic vehicle from L&M has been offered to Stonington Boro. L&M protocol is to give away one vehicle when they purchase a new one. This particular vehicle needs approximately \$5,000 of repair, mainly a new turbo

charger. Ancillary cost would be for removal of L&M decals and lettering and a new radio. Boro would be responsible for insurance and maintenance. This would be considered the first official Boro vehicle.

Knox Boxes were proposed/suggested. This box holds the house key for participating residents. The Fire Dept is the only keeper of the key to each Knox box and is connected to the security system. Should the alarm go off in the house while residents not there, this allows the Fire Dept. to go directly into the home to check, rather than having a forced entry. The cost is roughly \$250.00 installment for the home owner.

c) Parks, Trees and Rights of Way

The stone which will be placed at the foot of the tree donated by Bill Morris is ready and will be placed by Commoli Granite in the spring.

d) Public Buildings & Charter Revision Commission

Required Public Hearing for Charter Revision was held January 6th. Meetings are scheduled for January 17 and 24.

e) Sidewalks

No report

f) Police and Public Affairs

During the month of December 2017 there were 55 incidents in the police report for the Borough including 9 Business/Building Checks, 6 Burglar Alarms (4 of which were false), 6 911 Hang Up/Misdials, 4 Medical Assists, 4 Fire Related Incidents, 3 Motor Vehicle Accidents, 3 Suspicious Activities, 3 Animal Control, 2 Parking Complaints and 2 Pistol Permits. There was one incident each of Sudden Death, Keys in Vehicle, Suicide Attempt, Assault, Assist Citizen, Minor Traffic Service, Missing Person, Motor Vehicle Infraction, Assist Other Agency, Threatening, Order to Repossess, Welfare Check and Found Item.

g) Utilities and Sanitation

Issued a few trash notices

Followed up on a few streetlight repairs

Currently reviewing process for installing new streetlight on High Street.

9) PUBLIC COMMENT

Snow Removal was noted and appreciated

Radio Boxes proposed by Chief Hoadley prompted the question as to how often boxes are tested. Answer was once-per-year.

Fire Hydrants: Acknowledgment that citizens were shoveling hydrants for visibility and access.

Regarding Knox Boxes mentioned by Chief Hoadley: 2 out of 3 fire vehicles have keys for Knox Boxes

In response to where proposed donated Medic Vehicle would reside: Either Borough

Firehouse or Fire Marshal's home.

It was suggested and encouraged that Board and Public attend meetings for Charter Revision, to add input. Meetings are to be held the 3rd Wednesday of each month at 6:00pm.

10) UNFINISHED BUSINESS

Update on South Pier/Breakwater project: Ongoing and moving forward. Noted that Harbor Commission is responsible for Breakwater project and Waterfront Commission is responsible for South Pier Renovation. The grants provided to the Town, therefore, fiduciary responsibility is to Town of Stonington - not the Boro.

11) NEW BUSINESS

Warden Callahan moved the resolution whereby the Borough of Stonington officially adopts the 2017 Hazard Mitigation Plan prepared by SCCOG. The motion was seconded by Amy Nicholas and approved unanimously.

Warden Callahan moved the Dime Bank resolution with revised list of approved signatures for Borough General Fund account. Burgess Michael Adair seconded the motion. Unanimously approved.

Copies of both resolutions are available in the Borough Office

12) OTHER BUSINESS

Warden Callahan moved that the Borough purchase 3 new teak benches for Wad Square, as part of an SVIA project. Cost per bench is \$750.00. Burgess Amanda Barnes seconded the motion. All were in favor, none were opposed.

Warden Callahan moved that the Borough accept the medic vehicle, mentioned in Commissioner Report 8b, offered at no cost to the Borough by L&M Hospital, for the Fire Department. The motion allows up to \$7,000 to be spent on the vehicle to repair the turbocharger and correct other problems. These expenses are to be charged to budget line 305. Karen von Ruffer-Hills seconded. This motion was approved unanimously.

Climate Change Meeting: Amanda Barnes will attend upcoming meeting.

Budget discussions are coming up. Commission Heads are to review their areas and provide input to Jeff Callahan.

13) ADJOURNMENT

The motion to close the meeting by Burgess Barnes was seconded by Michael Adair and unanimously approved. Meeting was adjourned at 8:15pm.

Respectfully submitted,

Tiffany Cook, Clerk-Treasurer
January 23, 2018