

**Borough of Stonington  
Board of Warden and Burgesses  
Special Meeting  
December 18, 2017  
MINUTES**

**1. CALL TO ORDER**

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at Borough Hall at 7:30 p.m. Present were Burgesses Amy Nicholas, Amanda Barnes, Shaun Mastroianni, and Robert Scala.

The Warden noted the passing of longtime Borough resident, Ed Harrison, a life-long resident of the Borough. Mr. Harrison was a member of the Stonington Borough Fire Department, the Portuguese Holy Ghost Society, and the American Legion. Funeral services will be held on Tuesday, December 19.

**2. APPROVAL OF MINUTES**

On a motion by Burgess Scala, seconded by Burgess Barnes, the minutes from the November 13 special meeting were unanimously approved.

**3. REPORT OF ADMINISTRATIVE ASSISTANT**

- Received tax collections from Town: \$8,809.79 and \$510.83
- Received donations to Williams Fund: \$200.00
- Received State Town Aid Roads: \$7,722.05

**4. CORRESPONDENCE**

- Tiffany Cook: resume
- Numerous donations to Williams & Waldron Funds

**5. REPORT OF CLERK-TREASURER --- None**

**6. REVIEW OF BILLS/YTD FINANCIAL REPORT**

Bills paid November 13 through December 15, 2017 totaled \$36,009.52.  
Net income as of December 15, 2017 is \$514,615.57.

**7. WARDEN'S REPORT**

1. Charter Revision Commission sworn in Monday November 27<sup>th</sup>.
2. Worked on MS4 plan.
3. Worked on CRS recertification.
4. Sent notes thanking donors to Waldron and Williams Funds

## **8. COMMISSIONER REPORTS**

### **a. STREETS** (*Callahan*)

1. Aquarion completed milling and resurfacing Maplewood Lane.
2. Completed fall leaf collection.
3. Bayview catch basin and storm drain installation completed; sidewalk repairs also completed; temporary street repairs to be done next week, weather permitting.
4. Responded to first snow fall of season.

### **b. FIRE AND EMERGENCY MANAGEMENT** (*Adair*)

There were 10 alarms in November, 2017.  
They were as follows:

1. 11-6-17 5:09 pm Wire down at 477 Stonington Rd.
2. 11-13-17 10:42 pm Box 15 Velvet Mill
3. 11-17-17 1:56 pm Gasoline leak Stonington Shell station
4. 11-18-17 8:55 am Fire Alarm Activation [166 Elm Street](#) (furnace malfunction)
5. 11-19-17 4:06 pm Gasoline leak Stonington Shell station (both calls re: faulty nozzle; made them fix immediately)
6. 11-24-17 8:50 am Fire Alarm Activation [104 Noyes Ave.](#)
7. 11-25-17 8:38 am Wires down Route 1 in front of St. Mary's Cemetery (Route 1 closed for several hours)
8. 11-26-17 11:33 am MVA Route 1 @ North Main Street, (2 injured taken to hospital)
9. 11-28-17 7:55 pm Fire Alarm Activation 262 Wamphassuc Point Road, (Burned Fish)
10. 11-29-17 1:29 pm Fire Alarm Activation Stonington Como (workers set off)

### **c. PARKS, TREES, AND RIGHTS OF WAY** (*Barnes*)

Pruning was completed on trees at 84 and 170 Water Street. A stone has been ordered from Commoli Granite by Mr. Morris and me to be placed near the tree that he donated in Wad Square.

### **d. PUBLIC BUILDINGS** (*Mastroianni*)

The work in the kitchen at Boro Hall has been completed. We will look for estimates for the fire escape and painting the exterior in the Spring. A leak at the Fire House is being repaired. Doors at fire house may need stabilizing by installer.

### **e. SIDEWALKS** (*Scala*)

The sidewalk in front of 11 Water Street has been redone. Complaints were received about sidewalks which were not shoveled after recent snow storms.

### **f. POLICE AND PUBLIC AFFAIRS** (*Nicholas*)

During the month of November 2017 there were 37 incidents in the police report for the Borough including 8 Medical Assists, 4 Business/Building Checks, 4 Burglar Alarms (2 of

which were false), 3 Motor Vehicle Accidents, 2 Parking Complaints, 2 Red Tagged Vehicles and 2 Fire Related Activities. There was one incident each of Suspicious Activity, Keys in Vehicle, Suicide Attempt, Assist Citizen, Minor Traffic Service, Burglary, Animal Bite, Larceny, Open Door/Window, Loud Music, Pistol Permit and Found Item.

**g. UTILITIES AND SANITATION (von Ruffer Hills)**

Looking into new streetlight to be placed on High Street between Water Street and Main Street.

**9. PUBLIC COMMENT --- None.**

**10. UNFINISHED BUSINESS --- None.**

**11. NEW BUSINESS**

a. Consider requests to use Borough property: None.

b. Consider appointing Tiffany Cook as clerk-treasurer. Callahan moved approval, seconded by Mastroianni. Approved unanimously.

c. Consider appointing Jan Lindberg to a second term on P&ZC to end 31 December 2020. Callahan moved approval, seconded by Nicholas. Approved unanimously.

d. Consider set schedule of regular meetings in 2018 to take place in Borough Hall on the third Monday of each month at 7:30 pm; if the third Monday is a holiday, the meeting will take place on Tuesday immediately following the Monday holiday at 7:30 pm. Seconded by Nicholas.

Mastroianni moved to amend the motion to have regular meeting start at 7:00 pm. Seconded by Scala. Amendment approved unanimously. Following adoption of the amendment, the schedule was approved unanimously.

e. Consider expiration of ordinance SBO-23 (Web-Based GIS). Callahan moved to let SBO-23 (Web-based GIS) expire. Seconded by Mastroianni. Approved unanimously.

f. Consider resolution designating Dime Bank as a depository for Fire Department funds. Callahan moved that the Board consider resolutions naming Dime Bank as a depository for Fire Department Funds.

*"It is resolved that Dime Bank (the "Financial Institution), qualified as a public depository under state law, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited:*

*The following described account(s) be opened and maintained in the name of this Municipality with the Financial Institution subject to the rules and regulations of the Financial Institution from time to time in effect;*

*The person(s) and the number thereof designated by title designated account(s) is hereby authorized, for and on behalf of this Municipality, to sign orders or checks in accordance with state law, for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation,*

*collection or discount by Financial Institution any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality;*

*The endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and*

*Any one of the persons holding the offices of this Municipality designated below is hereby authorized to make oral or written requests of the Financial Institution for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution.”*

Seconded by Scala. Approved unanimously.

**12. OTHER BUSINESS --- none.**

### **13. ADJOURNMENT**

On a motion by Burgess Scala, seconded by Burgess Nicholas, adjournment of the meeting at 8:00 p.m. was unanimously approved.

Respectfully submitted,  
Amanda Barnes, Burgess/ Acting Clerk  
December 20, 2017