

Borough Of Stonington  
Board of Warden and Burgesses  
Regular Meeting  
April 16, 2018

1. CALL TO ORDER

Warden Jeff Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order in Borough Hall at 7:00p.m. Present were Burgesses Amanda Barnes, Shaun Mastroianni, Amy Nicholas, Karen von Ruffer-Hills, Michael Adair, and Robert Scala. Clerk-Treasurer Tiffany Cook also was present.

2. APPROVAL OF MINUTES

On a motion by Burgess Scala, seconded by Burgess Mastroianni, the minutes of the regular meeting held on March 19th and the Budget Hearing on March 19th were unanimously approved.

3. REPORT OF ADMINISTRATIVE ASSISTANT

- Received property taxes from Town: \$2,325.60
- Will be processing quarterly payroll forms and reports by month end

4. CORRESPONDENCE

- Other: Stonington Police Department: Letter acknowledging receipts of permission for Lady of Fatima processions
- Requests: Use of Property /Streets: Blessing of the Fleet 5k and Blessing of the Fleet processions, to be held July 26.
- Meetings: None

5. REPORT OF CLERK-TREASURER —

- Nothing to report

6. REVIEW OF BILLS/YTD FINANCIAL REPORT

- Question as to how the Borough handles tax collection expenses: the Town of Stonington takes care of collecting the taxes and the Boro pays a fee to the Town for the service
- Net income \$273,328 as of April 12

7. WARDEN'S REPORT

- Met with consultant and DEEP lead for CRS matters to discuss Borough's CRS status
- Annual Meeting to be held Saturday, April 21

## 8. COMMISSIONER'S REPORTS

### a) Streets

- Scheduled Main Street repairs for week of May 7th
- Responded to storm on March 21st .
- Patched potholes on Water and Main Streets

### b) Fire & Emergency Management

There were 13 Alarms in March of 2018 they were as follows:

- 1) 3-2-18 4:52am Box Alarm (1 tap, Alarm malfunction)
- 2) 3-2-18 12:59pm wires down IFO 25 Elm St. (utility wires)
- 3) 3-2-18 4:44pm wires down Trumbull Ave. @ North Main St. (Primary down)
- 4) 3-2-18 5:31pm wires down IFO 79 Tipping Rock Rd. (Primary down)
- 5) 3-5-18 5:31pm Assist SAC 10 Quana Duck Cove Ct. (Forcible Entry)
- 6) 3-7-18 9:26pm Water Emergency 6 Bradford Rd. (Pump Basement)
- 7) 3-10-18 2:28pm Smell of gas in residence (nothing found)
- 8) 3-13-18 5:27am Box Alarm (1 tap, Alarm malfunction)
- 9) 3-13-18 10:30am Tree on wires, N.Water St. @ Rt. 1
- 10) 3-16-18 1:43pm Wires down IFO 1 Bradley St. (Utility wires)
- 11) 3-17-18 00:00 Lift Assist with SAC 83 Noyes Ave. Lord's Pt.
- 12) 3-17-18 2:28pm Fire Alarm Activation 80 Water St. (faulty head)
- 13) 3-23-18 10:48am Lift Assist with SAC 48 Collins Rd.

- Woodfellas Pizza had final inspection, as did 147 Water Street
- Completed inspection of Stonington Commons and all units in Borough School

### c) Parks, Trees and Rights of Way

- It's been a busy month in terms of trees. I met with Brad Painter to walk around Wad Square to find appropriate locations for trees that may or will be donated. We evaluated each tree for age, health, etc., and then kept in mind the large Christmas tree that may be donated by the Garden Club, and the Copper Beech that has been donated by Bill Morris. Brad and I also looked at the situation on Elm Street, where one tree in front of the Unruh's house had fallen before our last meeting, and other Bradford Pear trees will likely come down soon because of age or disease. (One of them should be removed immediately, because it is already compromised. Unless anyone objects, I am going to ask Nick Vallas to remove the tree as soon as possible). Brad and I discussed possibilities for species that might survive on Elm Street, but it is a difficult situation, because of the "parking lot" nature of the street.
- In other news, the commemorative stone from Commoli Granite has been placed by the maple tree that was donated by Bill Morris and planted last

year in Wad Square. Also, 7 new teak benches will be delivered to Wad Square during the week of May 1st.

d) Public Buildings & Charter Revision Commission

- There will be a public hearing on April 21st at 10:45 after the annual meeting. We will have a commission meeting after the hearing and hope to pass the draft charter to the warden and burgesses in May.
- Buildings: I plan to do some landscaping clean up at the fire house in the next 2 weeks. In addition, the retaining wall behind the Borough Hall was enhanced.
- The Borough Hall exterior trim will be painted in the next month.

e) Sidewalks

- No activity

f) Police and Public Affairs

- During the month of March 2018 there were 48 incidents in the police report for the Borough including 9 Burglar Alarms (7 of which were false), 6 Check Buildings, 5 Suspicious Activity, 4 Fire Related Calls, 3 Medical Assists, 3 Accidents, 3 Animal Control, 2 Alarm Not Registered, 2 Assist Citizen and 2 Keys in Vehicle. There were one incident each of Motor Vehicle Tow, 911 Hang Up, Welfare Check, Harassment, Sudden Death, Animal Bite, Domestic Disturbance, Disturbance and Assist Other Agency.
- There was an arrest related to the Domestic Disturbance.

g) Utilities and Sanitation

- Drafting new language for trash notification letters notifying residents that fines may apply if ordinance not complied with, "up to \$100". Warden Callahan approved amendment of verbiage.
- Addressed request to remove streetlight on Summit Street with Town Hall.
- Followed up with Town Hall on status of new streetlight request on High Street.
- Tracking trash ordinance compliance at Velvet Mill.
- Waiting to hear back about adding streetlight on High Street

9) PUBLIC COMMENT

- None

10) UNFINISHED BUSINESS

- None

11) NEW BUSINESS

- Burgess Scala moved approval of the application by Michele Crowley to use Borough streets for the annual Blessing of the Fleet 5K run on July 26<sup>th</sup> and approval of the application by St. Mary Church to use Borough Streets for the annual Blessing of the Fleet procession on July 29<sup>th</sup>. Burgess von Ruffer Hills seconded. Approved by unanimous vote.

12) OTHER BUSINESS

- Tax bills will have a different look but will still have same itemized information. Both Town and Borough taxes will appear on one bill. The first installment will include the entire Boro tax.
- Warden Callahan reminded residents who have their bank escrow real estate taxes that the bank may not be escrowing Borough taxes.
- Annual Meeting: first item on the agenda is to nominate a moderator.

13) ADJOURNMENT

- On a motion by Burgess Scala, seconded by Burgess Nicholas, adjournment of the meeting at 7:25 p.m. was unanimously approved.

Respectfully submitted,

Tiffany Cook, Clerk-Treasurer  
April 23, 2018