

3.14.19 DRAFT

SBO-11 PURCHASING (Formerly “Bids”)

1. Commissioners are responsible for their department budgets and are authorized to make routine purchasing decisions. However, For any purchase or contract exceeding the sum of ~~\$7,500~~ \$10,000 the Board of Warden and Burgesses (hereinafter referred to as the Board) shall invite competitive bids by legal advertisement in any local newspaper, except as provided in section 2 of this ordinance. As soon as possible after the deadline for receiving said bids, the bids shall be opened and read by the Board or its duly authorized agents. The Board may designate an agent or a subcommittee to review bids on certain projects and to present those bids with their recommendations to the Board. However, the Board may reject any and all bids received.

2. By unanimous vote, the Board may waive the requirements of section 1 of this ordinance in order to accept a single bid or to limit bidding.

Revised December 1, 1993; re-passed April, 15, 2006; revised October 2, 2008; revised March 18, 2019