

**Borough of Stonington
Board of Warden and Burgesses
Regular Monthly Meeting - January 22, 2019**

MINUTES

1. CALL TO ORDER

Warden Jeff Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order in Borough Hall at 7:05 p.m. Present were Burgesses Robert Scala, Amanda Barnes, Michael Adair, Shaun Mastroianni and Amy Nicholas. Also present was Tiffany Cook, serving as Clerk-Treasurer.

2. APPROVAL OF THE MINUTES

On a motion by Burgess Scala, seconded by Burgess Adair, the minutes of the regular meeting held on December 17th were unanimously approved.

3. REPORT OF ADMIN ASSISTANT

- Received property taxes from Town: \$3,363.26
- Received donations to Williams Fund: total \$3,450.
- Received veterans tax relief from State: \$23.20

4. CORRESPONDENCE

Requests: Frankie Maderia- Food truck at wedding at PHGS on 12/07/2019; Greg Natcher/Holiday for Heroes LLC- Use of Borough Hall 2nd floor during filming week of 1/28/2019

Other: David Graf- email report regarding Borough clock repairs; Craig Rowley- copy of letter to First Selectman regarding Elm Street footbridge; PKF O'Connor Davies- cover letter for delivery of financial statements; Doug & Pam Mola- email regarding Wayland's Wharf parking lot; Alan Vaskas- letter of interest in serving on a zoning board

5. REPORT OF CLERK-TREASURER: Nothing to report

6. REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period December 17, 2018 through January 17, 2019 totaled \$46,059.

Income & Expenses Report for the same period was reviewed. Net income at end of period was \$466,279.

7. WARDEN'S REPORT

1. Began drafting FY2019-20 budget
2. Sent more acknowledgements to Williams/Waldron Fund donors (total about 40).
3. Met with tower clock tech to diagnose problem with bell mechanism. See report below.
4. New cannon carriage wheels have been delivered; Howard Park is priming/painting them.

5. Attended monthly SCCOG meeting
6. Continued preparations for May 2019 election
7. Continued preparing for CRS verification visit in June 2019
8. Attended SCWA RAB meeting
9. Met with Michael Schefers and Atty Beth Leamon to discuss merging Waldron and Williams Funds.

BOROUGH CLOCK: Tower clock technician came to Stonington on January 11th and inspected bell mechanism. He has concluded that the two 50-year old mercury switches that turn the bell motor on/off are behaving erratically and need to be repaired or replaced. If he can't find compatible parts for the existing switches he will fabricate a new switching system.

8. COMMISSIONER REPORTS

a. Streets (Callahan)

1. Filled potholes
2. Responded to flooding on Water Street during heavy downpours on Jan 5th
3. Collected discarded Christmas trees.
4. Dealt with snow/ice event on Jan 20th.

b. Fire & Emergency Management (Hoadley/Adair)

SBFD responded to 7 Alarms in December 2018, they were as follows:

- 1) 12-3-18 8:00pm Odor of propane 7 Summit St. (tank empty)
- 2) 12-12-18 5:22pm CO Detector activation 23 Wolcott Ave. LP (dead battery)
- 3) 12-17-18 8:21pm Fire Alarm Activation 48 Collins Rd. (burnt Food)
- 4) 12-22-18 11:36am Water Emergency 65 Alpha Ave. (6"water in basement)
- 5) 12-26-18 7:53am Oil spill IFO 7 Cutler St. (hose came unraveled from an oil truck in the area of Pine Point bridge, nozzle caught in guard rail detaching it and spreading oil all the way to the Cutler st. address, Police, DEEP called in)
- 6) 12-27-18 4:16am CO Detector activation 5 Water st. (faulty detector head)
- 7) 12-28-18 3:21pm Fire Alarm Activation 37 Bayview Ave. (old detector being discarded)

SBFD YEARLY REPORT FOR 2018

We responded to 148 Alarms in 2018, breakdown is as follows:

Stonington Borough.....78 Alarms
 Stonington Fire District.....57 Alarms
 Wampassuc Pt.....6 Alarms
 Lords Pt.....5 Alarms
 Mutual Aid.....2 Alarms
 Chief Hoadley commented that many calls they respond to are medical assistance calls.

"I had back surgery on January 3rd and have a 4-6 week recovery period but I hope to be at the meeting on January 22nd so hopefully see you all then !"
Regards, Jeff

c. Parks, Trees, & Rights of Way (Barnes)

I met with Nick Vallas from Bartlett to look at the trees in front of 25 Main Street. The status of the trees has not changed since they were evaluated and reported on in 2017.

Nick and I also looked at areas on Elm Street where, I hope, trees will be planted this spring.

d. Public Buildings (Mastroianni)

Two bids to purchase and install a standby generator at Borough Hall have been received and evaluated. Results to be discussed later in meeting

e. Sidewalks (Scala): Nothing to report

f. Police & Public Affairs (Nicholas)

During the month of December 2018 there were 36 incidents in the police report for the Borough including 9 Check Building/Business Checks, 4 Medical Assists, 3 Burglar Alarms all of which are false, 2 Assist Citizen, 2 Fire Related Calls, 2 Suspicious Activities, 2 Alarm Panic both false and 2 Welfare Checks. There was one incident each of Motor Vehicle Complaint, Parking Complaint, Found Item, Lost Item, Burglary, Animal Control, 911 Misdial, Alarm Not Registered, Domestic Disturbance and Identity Theft. There were 2 arrests in connection with the Domestic Disturbance.

g. Utilities & Sanitation (von Ruffer Hills): No report

9. PUBLIC COMMENT

Pam Mola of 2 Church Street spoke to urge the Board to consider repairing/rebuilding the Wayland's Wharf parking lot. The lot has multiple potholes and gullies. She and others appreciate the efforts of the Borough Street Dept to maintain the lot, but it needs a new surface, such as permeable blocks. She recognizes that such a project could be expensive, but she pointed out the importance of the parking area to Borough residents and merchants. Following Ms. Mola, Scott Bates of 118 Water Street spoke in support of her request.

10. UNFINISHED BUSINESS

b. Warden Callahan moved that the Borough appropriate \$7,500 from the contingency fund as a contribution toward purchase of replacement equipment at the Town Dock playground. Burgess Mastroianni seconded the motion. All were in favor, none were opposed.

c. On a motion by Warden Callahan and seconded by Burgess Barnes, the Board unanimously approved minor revision and re-enactment of Ordinance SBO-08 (Public Property), per Charter section 5.5. Re-enactment of SBO- 11 (Bids) was tabled pending further review of its scope.

11. NEW BUSINESS

a. Request for pizza truck tabled pending receipt of additional information regarding the size of the pizza truck. Hallmark request (for which Borough will be paid \$1,000) approved by consensus.

b. Warden Callahan moved to consider the resolution and MOA for Homeland Security Grant Program. All municipalities in the SCCOG need to approve the MOA before any of them can receive benefits from the grant. Burgess Scala seconded the motion; passed with unanimous Board approval.

c. Burgess Scala moved to appoint Alan Vaskas as a regular member of the Zoning Board of Appeals, with a term expiring December 2021. This was seconded by Burgess Adair. Mr. Vaskas has extensive experience with land use law. All were in favor and none were opposed.

d. Burgess Mastroianni moved to approve appropriating \$32,500 from the Building portion of the Capital and Nonrecurring Fund, for the purpose of purchasing and installing a standby generator at Borough Hall. He informed the Board that AC/DC Electric's bid was about \$2,000 lower than the bid from SNS Electric, and he also moved that the Borough accept the bid from AC/DC for said purchase and installation. Burgess Barnes seconded. Approval was unanimous. Burgess Mastroianni will follow up with AC/DC and SNS.

12. OTHER BUSINESS

- a. Following a report from Fire Marshall Hoadley that the United Church must have a fire alarm system installed but is reluctant to spend the money, Warden Callahan moved, and Burgess Barnes seconded, that the Borough offer to contribute \$1,000 toward the installation of a fire alarm system in the United Church, because it is the location of the Borough-owned tower clock. All were in favor and none opposed.
- b. There was no other business.

13. ADJOURNMENT

On a motion by Burgess Scala, seconded by Burgess Adair, adjournment of the regular meeting at 8:25 p.m. was unanimously approved

Respectfully Submitted,
Jeffrey Callahan, Warden
January 28, 2019