

**Borough of Stonington
Board of Warden and Burgesses
Regular Monthly Meeting - February 19, 2019**

MINUTES

1. CALL TO ORDER

Warden Jeff Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at the Borough Firehouse at 7:08 p.m. Present were Burgesses Robert Scala, Amanda Barnes, Michael Adair, Karen Von Ruffer-Hills and Amy Nicholas. Also present was Tiffany Cook, serving as Clerk-Treasurer.

2. APPROVAL OF THE MINUTES

On a motion by Burgess Scala, seconded by Burgess Barnes, the minutes of the regular meeting held January 22nd were unanimously approved.

3. REPORT OF ADMIN ASSISTANT

Received property taxes from Town: \$1,545.23. Received fee for use of Borough Hall for movie crew: \$1,000.

4. CORRESPONDENCE

David Graf: email to warden concerning clock bell repairs

Stonington Ambulance Corps: letter offering to donate 2005 Ford Explorer vehicle to Borough

5. REPORT OF CLERK-TREASURER:

- Successfully validated candidates on the May 6 ballot, with the Secretary of State
- Working on text for ballot question regarding the Charter revisions
- In the process of setting up the actual ballot for May 6 election
- Two requests were approved for assistance from the Williams Fund

6. REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period January 18, 2019 through February 14, 2019 totaled \$42,383.

Income & Expenses Report for the same period was reviewed. Net income at end of period was \$415,000, with \$300,000 in Reserve.

7. WARDEN'S REPORT

1. Continued drafting FY2019-20 budget
2. Responded to 2020 census boundary survey.
3. Attended Board of Selectmen meeting regarding FY-20 CIP request
4. New cannon carriage wheels have been painted; Howard Park has installed them
5. Met with Town Planner and others regarding possible purchase of LED streetlights.

6. Met with State Elections Division staff regarding May 2019 election
7. Continued preparing for CRS verification visit in June 2019

BOROUGH CLOCK –

Tower clock technician reported that he is unable to find replacement parts for bell control switches. I authorized him to design/fabricate a replacement switch system.

8. COMMISSIONER REPORTS

a. Street Commissioner's Report

1. Dealt with snow/ice event on Feb 12 - 13th
2. Performed extra housekeeping in Borough Hall during movie shoot.
3. Collected discarded Christmas trees.

b. Fire & Emergency Management (Hoadley/Adair)

We responded to 15 Alarms in January 2019, they were as follows:

- 1) 1-1-19 12:06pm Water emergency 25 Northwest St. (nothing found)
- 2) 1-2-19 2:51pm Wires across road IFO 272 Flanders Rd.(Eversource called)
- 3) 1-2-19 11:28pm CO detector activation 11 Cliff St.(faulty detector)
- 4) 1-5-19 3:25pm Water emergency IFO 113 Water St.(flooding from rain)
- 5) 1-5-19 6:04pm CO detector activation 348 North Main St.(water heater issue)
- 6) 1-12-19 5:07pm Fire Alarm activation 145 Wampassuc Pt. Rd.(faulty alarm)
- 7) 1-12-19 7:34pm Fire Alarm activation 145 Wampassuc Pt. Rd.(faulty alarm)
- 8) 1-13-19 7:39pm Water emergency 3 Gold St.(nail into wall pierced water pipe)
- 9) 1-13-19 8:18pm Brush Fire 2 Hillcrest Dr.(hot ashes on ground)
- 10) 1-22-19 3:58am Fire Alarm activation 22 Denison Ave.(low temp. alarm)
- 11) 1-22-19 8:13pm Fire Alarm activation 142 Water St.(low battery in fire panel)
- 12) 1-23-19 10:16am Fire Alarm activation 28 Elm St.(workers set off)
- 13) 1-23-19 11:03am Fire Alarm activation 30 Orchard St.(workers set off)
- 14) 1-23-19 11:52am Water emergency 147 Water St.(broken pipes flooding store)
- 15) 1-29-19 3:12pm Box Alarm SBF (faulty alarm)

The annual inspection of the Stonington Borough Fire Department was conducted on February 19, 2019 at 6:30.

c. Parks, Trees, & Rights of Way (Barnes) – Nothing to Report

d. Public Buildings (Mastroianni) – No report

e. Sidewalks (Scala): Nothing to report

f. Police & Public Affairs (Nicholas)

During the month of January 2019 there were 64 incidents in the police report for the Borough including 14 Check Building/Business Checks, 9 Parking Complaints, 7 Fire Related Calls, 5 Medical Assists, 4 Suspicious Activities, 3 Burglar Alarms all of which are false, 3 Accidents 2 of which were hit and runs, 2 Assist Citizen, 2 Animal Control, 2 Alarm Not Registered and 2 Alarm Panic. There was one incident each of Water Emergency, Suspicious Motor Vehicle, Disabled Motor Vehicle, Vandalism, Found Item, 911 Misdialed, Assist Other Agency, Minor Traffic Service, Damage not Criminal, Keys in Vehicle and Patrol Request.

g. Utilities & Sanitation (von Ruffer Hills):

- Delivered various trash notices
- Received update on LED streetlight project
- Discussed initiating new “redundant streetlight” project with Warden to ensure unnecessary poles are removed from Borough
- Identified streetlight outages and notified Eversource

9. PUBLIC COMMENT

Jean Fiore, of 2 Cannon Square, noted that there is a light out at the footbridge. Also noted were the sidewalks on Bayview and Bradley which are in great need of repair.

Richard Hanratty pointed out that there is a bad pothole where Water Street ends at the Point.

10. UNFINISHED BUSINESS

a. Consideration of revising expiring ordinance SBO-11, was tabled for a future meeting.

11. NEW BUSINESS

a. Pizza truck insurance documents have not been received. Item continued to next meeting.

b. Warden Callahan stated that the Board needs to set dates for the Annual Meeting and for the budget hearing. Burgess Barnes moved that the Annual Meeting be held on Saturday April 27th at 10 am and the budget public hearing be held at 6:30 pm on Monday April 8th. Seconded by Burgess Nicholas. Motion passed unanimously.

c. Warden Callahan moved the following text for the charter referendum question on the May ballot: “Shall the revisions to the Borough’s Charter, proposed by the Charter Revision Commission and approved by the Board of Warden & Burgesses, be adopted?” Burgess Scala seconded. Motion approved unanimously. Clerk-Treasurer Cook will forward the approved text to State Elections Division staff for review.

d. Referring to the letter from Stonington Ambulance Corps (SAC), Warden Callahan noted that SAC has offered to donate their service vehicle to the Borough for use by the Fire Department. The vehicle would be kept at the fire house and used by the Fire Marshall for inspections and out-of-town trips for training. It could also be used by members of the Fire Department for official business. Chief Hoadley advised the Board that he had obtained quotes to perform

necessary repairs and upgrades to SAC's Ford Explorer. The total amount to bring the truck up-to-date is \$7,273, which includes mechanical, painting, and new communications equipment. Warden Callahan moved that the Borough accept the offer from the Stonington Ambulance Corps to donate their service vehicle to the Borough Fire Department; and that the cost of any needed maintenance and repairs be charged to the truck fund. Burgess Adair seconded. Approved unanimously.

12. OTHER BUSINESS

- a. Warden Callahan presented a sample t-shirt for Election Day and the Charter question. Board members will pay for their own t-shirt, which are being produced by Poor Morgan in the Velvet Mill.

13. ADJOURNMENT

On a motion by Burgess Scala, seconded by Warden Callahan, adjournment of the regular meeting at 8:08 p.m. was unanimously approved.

Respectfully Submitted,
Tiffany Cook, Clerk-Treasurer
February 23, 2019